

APPLICATION FOR LICENSE AS CITRUS FRUIT DEALER

Florida Department of Citrus
 Attn: Licensing
 P O Box 9010 (605 E. Main St., 33830)
 Bartow, FL 33831-9010

Sec. 20-108.001

1. _____
 (Business name as it should appear on citrus fruit dealer license, including DBA's and website names)

Hereby makes application for license as citrus fruit dealer, pursuant to Section 601.56, Florida Statutes. Applicant expects to begin operation requiring license on _____, 20____ and fully understands license becomes effective on date of issuance and expires on July 31, 20____. Making application does not guarantee issuance of license.

2. Location of business: (attach list if more than one) Mailing Address:
 Street _____ P O Box or Street _____
 City _____ Zip _____ City _____ Zip+4 _____
 Phone Number ____/____/____ Fax Number ____/____/____ Email _____
 3. (a) Type of business Contact Person _____

- Individual (b) Federal Employer ID Number _____
 Co-ownership
 Partnership/LP
 Corporation/LLC (c) Cooperative Marketing Association organized under
 Other: _____ Chapters 618 or 619 Florida Statutes? Yes No

4. Name of owner, co-owners, all officers, directors, and partners; any individuals having a financial interest in the business including all stockholders holding 10% or more corporate stock. **This information should match the Florida Secretary of State Division of Corporate Records.**

Name: First, Middle Initial, Last	Title	%Stock	Home Address	City	State

If any person listed in Item 4 was not licensed during the prior season, complete separate supplemental information pg 4.

	<u>No of Boxes (1 3/5 bu equiv)</u>
5. Total number of boxes of all citrus fruit dealt with by applicant last season	Bonded _____
	Bond Exempt _____
	TOTAL <u>0</u>
6. Estimate of number of boxes of citrus fruit the applicant intends to deal with this season for which a bond is required.....	
7. Estimate of citrus fruit that is bond exempt (see instructions)	
(a) Produced on groves owned or leased by applicant.....	_____
(b) Handled for its members by a cooperative marketing association.....	_____
(c) Fresh fruit covered by Inspection Certificate from a registered packinghouse.....	_____
(d) Handled under grove management contracts (attach contract copies).....	_____
(e) Produced on groves owned by partner, officers, stockholders, parent corp., wholly owned subsidiary or its officers or stockholders (attach waivers)....	_____
(f) Equivalent boxes of citrus products covered by Inspection Certificate received from a registered processing plant.....	_____

8. Nature of Business: Check all that apply	
<input type="checkbox"/>	Shipper (registered packinghouse)
<input type="checkbox"/>	Processor <input type="checkbox"/> >50,000 gals <input type="checkbox"/> <50,000 gals storage
<input type="checkbox"/>	Broker of inspected fresh fruit or processed products
<input type="checkbox"/>	Fresh Section or Salad
<input type="checkbox"/>	Fresh Squeezed Juice
<input type="checkbox"/>	Fundraiser
<input type="checkbox"/>	Gift Fruit Shipper
<input type="checkbox"/>	Intermediate Handler
<input type="checkbox"/>	Order Taker
<input type="checkbox"/>	Roadside Stand
<input type="checkbox"/>	Sales Agent
<input type="checkbox"/>	Storage <input type="checkbox"/> >50,000 gals <input type="checkbox"/> <50,000 gals
<input type="checkbox"/>	Wholesaler
<input type="checkbox"/>	Other _____

Do not write below this line, office use only.

Bond Required	Check	Investigation	Notifications:
Bond Posted	CFDB	References	
Tax	Bonds	Corp	

9. Provide **ALL** website names, leased or owned by applicant, which are used in any business transactions of applicant.

10. Has any person shown in item 4 been **INVESTIGATED, CHARGED, ARRESTED OR CONVICTED** for any violation of the laws, excluding minor traffic offenses, since last season's license was issued (or if a new applicant, in the last 10 years)? Yes No If "Yes," attach details to application. See instructions for required information.

11. If applicant (or any person listed in Item 4) has ever been licensed as a citrus fruit dealer, please provide:
 (a) Business name(s) licensed under _____
 (b) Year/Season last licensed _____
 (c) Number of years in the citrus business _____

12. (a) If applicant is an individual:
 Is applicant a resident of the state of Florida? Yes No

(b) If applicant is a partnership/LP:
 Are partners residents of the state of Florida? Yes No Please furnish name and mailing address of resident agent, if applicable: _____

(c) If applicant is a corporation/LLC:
 Is corporation/LLC a Florida business organized and existing under the laws of Florida? Yes No
 Date Articles of Incorporation were filed with Secretary of State _____ Document No _____
 Date of filing last Corporate Annual Report with Secretary of State _____
 Name and mailing address of resident agent: _____

13. Have there ever been any lawsuits, judgments, liens, claims, or legal actions (civil, administrative, bankruptcy or criminal) against the applicant or against any of the persons shown in Item 4, either personally or against any business unit with which they are or were connected? Yes No If "Yes," please attach details.

14. (a) I (we) owe growers/dealers Yes No
 If debt owed please provide the information below. (This includes any claims for payment which may be in dispute, past due, not yet due or growers or dealers who have been given notes or any other form of written or oral settlement agreements. This does not include participation agreements.) **If the claim for payment is disputed, please attach an explanation of the circumstances.** Please give complete mailing addresses.

IF YOU DO NOT OWE ANY GROWERS OR DEALERS, PLEASE SO STATE BELOW.

Name of Grower or Dealer	Complete Mailing Address	Date Incurred	Date Due	Amount
			TOTAL	\$ 0.00

(b) Have you failed to deliver citrus fruit to a citrus fruit dealer in accordance with the terms of a contract or agreement?
 Yes No If so, furnish details.

15. PRIOR SEASON ADVERTISING EXCISE ASSESSMENT INFORMATION.

Total No.
of Boxes
(1 3/5 Bu. Equiv.)

1. Boxes Assessment Paid: (Number of boxes paid by you directly to the Department of Citrus)		
2. Boxes of certified fruit handled (Boxes handled but assessment was paid by another packinghouse)	Supplier(s):	
3. Gift Fruit Order Takers: Boxes shipped for you with assessments paid by shipper	Gift Fruit Shipper(s):	
4. Boxes delivered to other handlers	Handler(s):	
5. Other boxes handled, but no assessment paid	Reason(s):	
TOTAL BOXES dealt with prior season (total boxes must equal item 5 on page 1)		0

Inaccurate or incomplete information will delay approval of your license, as application will be returned for completion or correction. Filing of application does not guarantee issuance of license.

“False official statements.--Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.” Section **837.06, Florida Statutes.**

(Business/Company Name)

Signature of owner, co-owners, partners, or principal officer

Title

If Corporation: affix corporate seal below, if available

"The Department of Agriculture and Consumer Services may impose a fine not exceeding \$50,000 per violation against any licensed citrus fruit dealer for violation of any provision of this chapter and, in lieu of, or in addition to such fine, may revoke or suspend the license of any such dealer when it has been satisfactorily shown that such dealer, in her or his activities as a citrus fruit dealer, has: Obtained a license by means of fraud, misrepresentation, or concealment;" Subparagraph 601.67(1)(a), Florida Statutes.

**CFD License Application Supplemental Information Page
REQUIRED FOR ALL NEW APPLICANTS OR NEW OFFICERS**

16. If applicant or any persons listed in item 4 were not licensed during the prior season, please provide the requested information. If person is a minor give name of parent or legal guardian.

NAME			DATE OF BIRTH	RESIDENCE PAST 5 YEARS	
First	Middle Initial	Last	Mo-Day-Year	City	State

17. **Business references are required for all new applicants.** By completing this section, applicant is subject to the Department's authority to perform a background check pursuant to Chapter 601, F.S. References should be for all persons shown in Item 16 or separate references may be given for each person. You may provide required references by completing either Item (a) or Item (b) or both.

(a) List 3 or more business firms, banks or professional persons with whom applicant has had credit or business dealings for more than one year. Indicate if accounts are in the name of:

Business to be licensed Previously owned business Individual

If references are for a previously owned business, provide name and address of the business:

Company	Complete Mailing Address including zip code	Account Number

(b) List 3 or more citrus growers or dealers with whom applicant has had business dealings for more than one year.

Company/Person	Complete Mailing Address including zip code

18. Personal work history for the past 5 years is required for each of the persons listed in Item 16. For self-employment, military service or school attendance, provide appropriate information. Please account for any intervals of unemployment.

Name _____ From _____
Employer, Business or School _____ To _____
Address _____
Type of Business _____ Supervisor's name _____
Job Title _____
Specific Duties _____

Name _____ From _____
Employer, Business or School _____ To _____
Address _____
Type of Business _____ Supervisor's name _____
Job Title _____
Specific Duties _____

Name _____ From _____
Employer, Business or School _____ To _____
Address _____
Type of Business _____ Supervisor's name _____
Job Title _____
Specific Duties _____

Name _____ From _____
Employer, Business or School _____ To _____
Address _____
Type of Business _____ Supervisor's name _____
Job Title _____
Specific Duties _____

Name _____ From _____
Employer, Business or School _____ To _____
Address _____
Type of Business _____ Supervisor's name _____
Job Title _____
Specific Duties _____

Name _____ From _____
Employer, Business or School _____ To _____
Address _____
Type of Business _____ Supervisor's name _____
Job Title _____
Specific Duties _____

REQUEST FOR INCREASE IN BOND EXEMPTION

Pursuant to 20-108.0041

To: Florida Department of Citrus
License & Permit Administrator
P O Box 9010
Bartow, FL 33831-9010

Fax: 850-617-6493
email: awiggins@citrus.myflorida.com

_____, _____ of
(Title)
_____, Florida,
(Business Name of Citrus Fruit Dealer) (City)

hereby states: The _____ - _____ citrus fruit dealer's license application of said dealer estimated the following number of boxes of Bond Exempt citrus fruit would be handled:

No. of Boxes from Citrus Fruit Dealer application

- (a) Produced on groves owned or leased by applicant.
(b) Handled for its members by a cooperative marketing association.
(c) Certified fresh fruit received from a registered packinghouse.
(d) Handled by grove caretaker.
(e) Produced on groves owned by partner, officer, stockholder, parent corporation, wholly owned subsidiary or its officers or stockholders.
(f) Equivalent boxes of certified citrus products received from a registered processing plant.

Said dealer now finds that the original estimate of Bond Exempt citrus fruit, as shown above, was inaccurate and hereby requests Florida Department of Citrus approval to modify the estimate to a total number of boxes, as follows:

- (a) _____ (d) _____
(b) _____ (e) _____
(c) _____ (f) _____

(For modification of estimate under (d) or (e), attach list showing name of producer and total number of boxes for each contract or waiver you are increasing)

This change is requested for the following reason: _____

Signature

Approved this _____ day of

_____, _____.

License & Permit Administrator

SPECIAL TRANSPORTATION PERMIT

FOR TRANSPORTING GIFT FRUIT SHIPMENTS OF FLORIDA CITRUS FRUIT

Pursuant to 20-10.003(2)

Not Valid After July 31, _____

Permit _____

The Florida Department of Citrus hereby authorizes the transportation of the citrus fruit itemized below to a destination outside the State of Florida. It is distinctly understood that the **Florida Gift Fruit Shippers Association of Orlando, Florida**, assumes the responsibility for compliance with all Department of Citrus rules pertaining to the transportation of gift fruit under this permit.

FLORIDA DEPARTMENT OF CITRUS

Alice B. Wiggins

Legal Assistant _____

Note: Please complete this form in TRIPLICATE. A copy accompanies the truck to Road Guard Station; email a copy to the Florida Department of Citrus, awiggins@citrus.myflorida.com; retain a copy for your files.

(Full Name and Address of Trucking Company)

Date _____ Truck License _____ State _____ Trailer License _____ State _____

Destination _____

The Gift fruit packages listed below were picked up from various licensed express and gift fruit shippers. All packages are either addressed to individual persons **or are covered by original Department of Citrus permit certifying that the fruit is for gifts and not for resale.**

	NUMBER OF CONTAINERS						Other Containers (Type)	
	1/4 Bu	2/5 Bu	1/2 Bu	3/4 Bu	1 Bu	1 3/5 Bu		
TOTALS								

I hereby certify that the above information is true and correct and that a copy of this permit and all original shippers' permits covering this shipment will be sent to the Department of Citrus.

By _____

Title _____

THIS FORM MUST BE SIGNED BEFORE BEING RETURNED

PERMIT FOR GIFT PACKAGE SHIPMENT

Pursuant to 20-10.003

Not Valid After July 31, _____

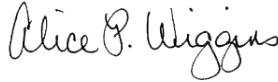
No. _____

Not Transferable

_____ of _____, Florida is hereby authorized to ship, transport or
(Business name of Licensed Citrus Fruit Dealer) (City)

deliver fresh citrus fruits, in the amounts shown below, in gift package form (NOT FOR THE PURPOSE OF RESALE) by any means of transportation other than by a licensed express company, parcel post, or a person, firm or organization approved by the Department of Citrus for use of Special Transportation Permits. It is understood that the citrus fruit shipped, transported or delivered hereunder is subject to the provisions of Chapter 601, Florida Statutes (Florida Citrus Code) with respect to maturity and fitness for human consumption, and Chapter 20-44, Florida Administrative Code. Permit holder assumes the responsibility that the fruit covered by this permit complies with the Federal Marketing Order.

FLORIDA DEPARTMENT OF CITRUS



Legal Assistant

(Name and Full Address of Person or Company Receiving Shipment)

Date _____, _____ Vehicle License Tag Number _____ State _____

	NUMBER AND TYPE OF CONTAINERS						Other Containers	
	1/4 Bu	2/5 Bu	1/2 Bu	3/4 Bu	1 Bu	1 3/5 Bu		
Oranges								
Grapefruit								
Temples, Tangelos								
Tangerines, Murcotts								
Mixed								
TOTALS								

Please Mark one of the following:

____ Packages are addressed to various individuals. ____ Packages are **not** addressed to various individuals.

If packages are **not** addressed to various individuals, shipper must sign the following statement:

We hereby certify that the person or company receiving this shipment of citrus fruit is not engaged in the produce business and know, from our own investigation or past experience that the fruit is for gifts. We agree to accept responsibility if the fruit is resold.

We further agree that a signed statement from the buyer indicating the fruit is for gifts and not for resale will be attached to the copy of this permit emailed to the Department of Citrus to the email address below.

Copy to Driver
Copy to Department of Citrus at AWiggins@citrus.myflorida.com
Copy - Your file

X _____
(AUTHORIZED SIGNATURE OF LICENSED DEALER)

APPLICATION FOR PERMIT
FOR SHIPMENT OF FRESH CITRUS FRUIT OR PRODUCTS
FOR CHARITABLE OR UNEMPLOYMENT RELIEF PURPOSES

Pursuant to 20-10.001

TO: Florida Department of Citrus
Legal Department
P O Box 9010
Bartow, FL 33831-9010
Email: awiggins@citrus.myflorida.com

_____ of _____, Florida,
hereby makes application for a permit to be issued to transport and deliver to
_____ of
_____ the following
described fresh citrus fruit or the canned or concentrated citrus products thereof (quantity and variety) _____
_____ the total quantity of citrus fruit being _____
_____ 1-3/5 bu. or equivalent. The products listed above are to be disposed of for charitable or
unemployment relief purposes exclusively, and not for the purpose of resale. Transportation will be made on
_____ truck, license No _____, trailer
license No. _____, driver's name _____
_____.

It is understood that the citrus fruit to be transported and delivered pursuant to this application is subject to all provisions of the Florida Citrus Code with respect to maturity and fitness for human consumption and may be inspected for such compliance by Inspectors of the Florida Department of Agriculture. Applicant agrees to have the receiver of said fruit or products mail to the Department of Citrus a signed statement within ten (10) days that such fruit or products have been received and used for the purposes specified.

By _____ Title _____

PERMIT
FOR SHIPMENT OF FRESH CITRUS FRUIT OR PRODUCTS
FOR CHARITABLE OR UNEMPLOYMENT RELIEF PURPOSES

Pursuant to 20-10.001

PERMIT NO. _____

Not Valid After July 31, _____

_____ of _____

_____, Florida, is hereby authorized to transport and

deliver the following quantity of **fresh citrus fruit**: _____

to _____ at _____

_____. Transportation will be made on _____ truck, license

No. _____, trailer license No. _____, driver's name _____

_____.

The citrus fruit shipped hereunder is subject to provisions of the Florida Statutes with respect to maturity and fitness for human consumption and may be inspected for such compliance at any point within the State by Inspectors of the Department of Agriculture. This permit is issued pursuant to written application, and the conditions and statements contained therein are made a part hereof in addition to and in connection with all other requirements of law.

This permit is issued at Lakeland, Florida, this _____ day of _____

_____, _____, and is subject to revocation for violation of any of the conditions

connected with its issuance.

FLORIDA DEPARTMENT OF CITRUS

Legal Assistant

STATEMENT RELATING TO
SHIPMENT OF FRESH CITRUS FRUIT OR PRODUCTS
FOR CHARITABLE OR UNEMPLOYMENT RELIEF PURPOSES

Pursuant to 20-10.001

I, _____, the undersigned authority _____ of
(Title)

(Business Name)

_____, phone number
(Street, City and State)

() _____ and in whose behalf this statement is made, state that the following

described fresh citrus fruit or products: _____
(Quantity and Kind of Fruit)

shipped by _____, from _____, Florida, under Charitable

Permit No. _____, issued by the Department of Citrus on _____ truck, license

No. _____, trailer license No. _____, driver's name _____, were

received on the _____ day of _____, _____, and that all above said shipment has

been used for charitable or unemployment relief purposes exclusively, and not for resale.

(Signature)

Mail to:
Department of Citrus
License & Regulation Specialist
P O Box 9010
Bartow, FL 33831-9010
Ph: 863/537-3956 Email: awiggins@citrus.myflorida.com

STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 P.O. BOX 9010
 BARTOW, FLORIDA 33831-9010
 Phone: 863-537-3975
 Lshulnes@citrus.myflorida.com

FORM 1R

NEW RATES
 EFFECTIVE
 AUGUST 1, 2019

FRESH FRUIT
 FLORIDA ADVERTISING ASSESSMENT RETURN
 PACKINGHOUSE & GIFT FRUIT PACKERS
 <File in accordance with Florida Statute 601.15(5)>

Name of Company	
Address	
City / State / Zip	
WEEK ENDING	

REPORT #

REGISTRATION #

VARIETY	EQUIVALENT STANDARD LEGAL SHIPPING BOXES OF 4/5 BUSHELS HANDLED (whole boxes only)			ADVERTISING ASSESSMENT DUE	
	TO DATE	PRIOR TOTAL	THIS PERIOD	RATE/BOX	TOTAL AMOUNT
ORANGES	0			0.0250	\$ 0.00
GRAPEFRUIT	0			0.0350	0.00
TANGERINES	0			0.0350	0.00
TANGELOS	0			0.0350	0.00
HONEY TANGERINES (Murcotts)	0			0.0350	0.00
TOTAL	0	0	0		\$ 0.00

MAKE ALL CHECKS PAYABLE TO: **FLORIDA DEPARTMENT OF CITRUS**

TOTAL ASSESSMENT DUE (Attach payment with report) Check No: \$ 0.00

CERTIFICATION

I hereby certify that this return is a true and correct statement of all fruit handled in the period covered by this return.

PRINT NAME	SIGNATURE
<input type="text"/>	<input type="text"/>

Florida Department of Citrus

BOND OF CITRUS FRUIT DEALER TO GUARANTEE PAYMENT OF CITRUS EXCISE ASSESSMENTS

Pursuant to 20-9.005

STATE OF FLORIDA, COUNTY OF _____

Bond Number _____

KNOW ALL MEN BY THESE PRESENTS: That we _____

as principal whose address is _____, and _____

of _____, as Surety, are held and firmly bound unto the State of Florida, Department of Citrus,

in the full and just sum of _____ Dollars, (\$ _____)

to the payment of which well and truly to be made, we hereby bind ourselves, our heirs, administrators, executors, successors and assigns, firmly by these presents.

WHEREAS Chapter 601, Florida Statutes, requires certain citrus fruit dealers to give bond in such form and amount as approved by the Florida Department of Citrus, conditioned upon a full compliance with provisions of the said Chapter and rules promulgated thereunder regarding the payment of citrus excise taxes levied and imposed by Chapter 601, Florida Statutes.

NOW, THEREFORE, the conditions of this obligation are such that if the above named Principal shall well and truly comply with the provisions of this Chapter and rules promulgated thereunder, and shall well and truly account for and pay to the Florida Department of Citrus all citrus excise assessments imposed by law against the Principal for citrus fruit handled during the term of said bond, then this obligation shall be void, otherwise to remain in full force and effect, provided, however:

- a. Liability under this bond may be terminated by the Surety by giving not less than 60 days prior written notice by registered mail to the Florida Department of Citrus, Lakeland, Florida.
- b. The aggregate accumulated liability of the Surety under this bond shall in no event exceed the penal sum named herein, for any and all claims which may be established during the term hereof.

This bond shall remain in full force and effect to guarantee payment for all citrus excise assessments levied and imposed against the Principal for fruit handled by the Principal during the term of the Principal's August 1, _____ - July 31, _____ citrus fruit dealers license.

Signed, sealed and dated this _____ day of _____, _____.
Day Month Year

Countersigned by _____, Agent _____ (SEAL)
Principal

Name of Agency _____ By: _____

Mailing Address _____ (SEAL)
Surety

Phone _____ By: _____
(Power of Attorney for Surety must be stapled to bond)

SEE REVERSE SIDE FOR REQUIRED AMOUNT OF BOND

REQUIREMENTS TO GUARANTEE PAYMENT OF CITRUS EXCISE TAXES

Instructions

To qualify under the provisions of Chapter 601, Florida Statutes, to guarantee payment of citrus excise taxes to the State of Florida, Department of Citrus, every handler of citrus fruit shall:

File with the Department of Citrus a good and sufficient cash bond or surety bond executed by the handler as principal and by a surety company qualified and authorized to do business in this State as surety, to be approved by the Department of Citrus, based on the following formula:

Step 1

Multiply the number of boxes utilized in the prior season or estimated utilization during the current season, whichever is greater, times the current tax rate for each variety to determine the total estimated tax.

Step 2

Divide the total estimated tax by the number of weeks for which tax returns were required to be filed during the previous season to determine the estimated weekly tax due.

Step 3

Multiply the estimated weekly tax due times two to determine the amount of bond required.

FOR FURTHER INFORMATION REGARDING CITRUS EXCISE TAX RETURNS, CONTACT ACCOUNTING DEPARTMENT,
STATE OF FLORIDA, DEPARTMENT OF CITRUS, P O BOX 9010, (605 E. Main St, 33830) BARTOW, FL 33831-9010

STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 P.O. BOX 9010
 BARTOW, FLORIDA 33831-9010
 Phone: 863-537-3975
 Lshulnes@citrus.myflorida.com

FORM 3R

NEW RATES
 EFFECTIVE
 AUGUST 1, 2019

PROCESSED CITRUS PRODUCTS
FLORIDA ADVERTISING ASSESSMENT RETURN
 FOR USE IN CANNING, CONCENTRATING, OR PROCESSING
 INTO PRODUCTS FOR RESALE
 <File in accordance with Florida Statute 601.15(5)>
 Pursuant to 20-9.002

Name of Company	
Address	
City / State / Zip	
WEEK ENDING	

REPORT #	
REGISTRATION #	

REPORT WHOLE BOXES ONLY

VARIETY	STANDARD PACKED BOXES OF 1 3/5 BUSHELS RECEIVED Standard weight equiv.- Oranges and Tangelos - 90 lb/box Grapefruit - 85 lb/box Temples, Tangerines & Honey Tangerines - 95 lb/box			ADVERTISING ASSESSMENT DUE	
	TO DATE	PRIOR TOTAL	THIS PERIOD	RATE/BOX	TOTAL AMOUNT
ORANGES	0			0.0700	\$ 0.00
TEMPLES	0			0.0700	0.00
GRAPEFRUIT	0			0.0700	0.00
TANGERINES	0			0.0700	0.00
TANGELOS	0			0.0700	0.00
HONEY TANGERINES (Murcotts)	0			0.0700	0.00
TOTAL	0	0	0		\$ 0.00
MAKE ALL CHECKS PAYABLE TO: FLORIDA DEPARTMENT OF CITRUS					
TOTAL ASSESSMENT DUE (Attach payment with report) Check No: <input type="text"/>				\$	0.00

CERTIFICATION

I hereby certify that this return is a true and correct statement of all fruit handled in the period covered by this return.

PRINT NAME	SIGNATURE

STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 P O BOX 9010
 BARTOW, FL 33831-9010
 Phone: 863-537-3975
 Lshulnes@citrus.myflorida.com

FORM 4R

EQUALIZATION ASSESSMENT RETURN
 <File in accordance with Florida Statutes 601.15(5) and 601.155(7)>
 Pursuant to 20-9.002(2)

NEW RATES
 EFFECTIVE
 AUGUST 1, 2019

ORANGE

Name of Company	
Address	
City / State / Zip	
Import Receipt Date:	

REPORT #	
REGISTRATION #	

EQUIVALENT GALLONS						ORG CONC	ORG SS
(whole gallons only)							
PLUS: Receipts	From: State/Country/Processor/Supplier	Date	Amount	C	SS		
WHL#							
WHL#							
WHL#							
WHL#							
WHL#						0	0
Total Imports						<u>0</u>	<u>0</u>

Assessment Deductions:

Product not Co-Mingled or Processed or Packed into Retail or Institutional Containers and Shipped Out of State Within 60 Days.

Shipped to (Name and Location)	Date	Amount	C	SS		
WHL #						
WHL #						
WHL #						0

Product Subject to or Assessment Paid by Other Handlers
 (Other Florida Processor)

Handler (Name and Location)	Date Received/ Shipped	Amount	C	SS		
WHL #						
WHL #						0

Other Deductions, With Descriptions: (leakage/spoilage, etc)	C	SS		
WHL #			0	0

Quantity of Product Packed into Retail or Institutional Containers, Processed, Co-Mingled or Stored in Excess of 60 days. WHL#

Assessment Due: (Complete Page 3)		0	0
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STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 P. O. BOX 9010
 BARTOW, FL 33831-9010
 Phone: 863-537-3975
 Lshulnes@citrus.myflorida.com

FORM 4R

EQUALIZATION ASSESSMENT RETURN
 <File in accordance with Florida Statutes 601.15(5) and 601.155(7)>
 Pursuant to 20-9.002(2)
GRAPEFRUIT

NEW RATES
 EFFECTIVE
 AUGUST 1, 2019

Name of Company	
Address	
City / State / Zip	
Import Receipt Date:	

REPORT #	
REGISTRATION #	

EQUIVALENT GALLONS (whole gallons only)					GFT CONC	GFT SS
PLUS: Receipts	From: State/Country/Processor/Supplier	Date	Amount	C SS	Mark with x in correct column	
WHL #						
WHL #						
WHL #						
WHL #						
WHL #						
Total Imports						
					0	0

Assessment Deductions:

Product not Co-Mingled or Processed or Packed into Retail or Institutional Containers and shipped Out of State WITHIN 60 days.

Shipped to (Name and Location)	Date	Amount	C SS	Mark with x in correct column
WHL #				
WHL #				
WHL #				
				0 0

Product Subject to or Assessment Paid by Other Handlers (Other Florida Processor)	Date Received/ Shipped	Amount	C SS	Mark with x in correct column
Handler (Name and Location)				
WHL #				
WHL #				
				0 0

Other Deductions, With Descriptions:	C SS	Mark with x in correct column
WHL #		
		0 0

Quantity of Product Packed into Retail or Institutional Containers, Processed, Co-Mingled or Stored in Excess of 60 days. WHL#

Assessment Due: (Complete Page 3) 0 0

Form 4R

EQUALIZING ASSESSMENT RETURN

Pursuant to 20-9.002(2)

Pursuant to Section 601.155(1), 3(a), & (3)(b), Florida Statutes, each person having title or possession of processed orange or grapefruit products in Florida shall state whether or not during the preceding week he has exercised the privilege of first processing, reprocessing, packaging or storing products made in whole or in part from citrus fruit grown outside the State of Florida. If such privilege has been exercised, complete the following section.

Import	Processing, Packing, or Storage of Citrus Products Grown Outside the State of Florida	Conversion to Standard Equivalent 1 3/5 Bushel Boxes (Do Not Show Partial Boxes, Round Up or Down Accordingly.)		Assessment Due <input type="checkbox"/> Annual Election to Remit 1/3 Box Assessment has been made.	
		Variety - Category	Total Equivalent Gallons	Divide By	Total Boxes
ORANGES - CONC	0	0.86755	0	\$0.0700 (.07/3)	\$ -
ORANGES - JUICE	0	0.85233	0	\$0.0700 (.07/3)	\$ -
GRAPEFRUIT - CONC	0	0.73642	0	\$0.0700 (.07/3)	\$ -
GRAPEFRUIT - JUICE	0	0.73942	0	\$0.0700 (.07/3)	\$ -
TOTAL ASSESSMENT DUE					\$ -

MAKE CHECKS PAYABLE TO **FLORIDA DEPARTMENT OF CITRUS**

TOTAL PAYMENT ATTACHED	Check #:	
------------------------	----------	--

Certification

I hereby certify that this return is a true and correct statement of all fruit purchased or acquired for storage, processing, or packing purposes in the period covered by this return.

PRINT NAME AND TITLE	SIGNATURE

INFORMATIONAL ONLY			
EQUIVALENT UNITS CONVERSION CHART			
Import Variety - Category	Unit	Units/Box	Equivalent Gallons Per Box
ORANGE - CONCENTRATE	LB./SOLID	6.19	0.86755
ORANGE - JUICE	SS GALLONS	5.91	0.85233
GRAPEFRUIT-CONCENTRATE	LB./SOLID	4.54	0.73642
GRAPEFRUIT - JUICE	SS GALLONS	5.27	0.73942

STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 P. O. BOX 9010
 BARTOW, FL 33831-9010
 Phone: 863-537-3975
 Lshulnes@citrus.myflorida.com

FORM 4R FRESH

NEW RATES
 EFFECTIVE
 AUGUST 1, 2019

EQUALIZATION ASSESSMENT RETURN

<File in accordance with Florida Statutes 601.15(5) and 601.155(7)>
 Pursuant to 20-9

Name of Company _____
 Address _____
 City / State / Zip _____
 Import Receipt Date _____

Report # _____
 Registration # _____

FRESH IMPORTED FRUIT ONLY -

WEEK ENDING DATE OF IMPORT _____

NUMBER OF BOXES ORANGES _____ GRAPEFRUIT _____

Pursuant to Section 601.155(1),(3)(a),&(3)(b), Florida Statutes, each person having title or possession of processed orange or grapefruit products in Florida shall state whether or not during the preceding week he has exercised the privilege of first processing, reprocessing, packaging or storing products made in whole or in part from citrus fruit grown outside the State of Florida. If such privilege has been exercised, complete the following section.

Processing, Packing, or Storage of Citrus Products Grown Outside the State of Florida	Standard Equivalent 1 3/5 Bushel Boxes (Do Not Show Partial Boxes, Round Up or Down Accordingly.)	Assessment Due	
		Rate/Box	Total Amount
Variety	Total Boxes		
Oranges		0.0700 (0.07/3)	\$ -
Grapefruit		0.0700 (0.07/3)	\$ -
TOTAL ASSESSMENT DUE			\$ -

MAKE CHECKS PAYABLE TO: **FLORIDA DEPARTMENT OF CITRUS**

TOTAL PAYMENT ATTACHED	CHECK NUMBER: _____	-
-------------------------------	----------------------------	---

CERTIFICATION

I hereby certify that this return is a true and correct statement of all fruit purchased or acquired for storage, processing, or packing purposes in the period covered by this return.

PRINT NAME AND TITLE	SIGNATURE
_____	_____

**CASH BOND OF CITRUS FRUIT DEALER
TO GUARANTEE PAYMENT OF CITRUS EXCISE ASSESSMENTS**

Pursuant to 20-9.005

STATE OF FLORIDA, COUNTY OF POLK

Bond Number _____

KNOW ALL MEN BY THESE PRESENTS: That the **FLORIDA DEPARTMENT OF CITRUS** of P.O. BOX 9010, BARTOW, FLORIDA 33831-9010, has accepted from _____ a cash deposit to be held as surety to guarantee payment of citrus excise assessments in the amount of \$ _____ Dollars, for the current citrus season.

WHEREAS Chapter 601, Florida Statutes, requires certain citrus fruit dealers to give bond in such form and amount as approved by the Florida Department of Citrus, conditioned upon a full compliance with provisions of the said Chapter and rules promulgated thereunder regarding the payment of citrus excise assessments levied and imposed by Chapter 601, Florida Statutes.

NOW, THEREFORE, the conditions of this obligation are such that if the above named Principal shall well and truly comply with the provisions of this Chapter and rules promulgated thereunder, and shall well and truly account for and pay to the Florida Department of Citrus all citrus excise assessments imposed by law against the Principal for citrus fruit handled during the term of said bond.

This bond shall remain in full force and effect to guarantee payment for all citrus excise assessments levied and imposed against the Principal for fruit handled by the Principal during the term of the _____ citrus fruit dealers license. The amount of this cash bond will be refunded upon request after the final audit of assessments accrued and paid and it is determined the assessment liability for the current season has been satisfied. Upon proper notification from the Principal this cash bond may remain in full force and effect to guarantee payment of all citrus excise assessments beyond the term of the initial citrus season in which this bond is issued.

STATE OF FLORIDA DEPARTMENT OF CITRUS

PRINCIPAL

BY: _____

BY: _____

TITLE: Comptroller _____

TITLE: _____

DATE: _____

DATE: _____

INSTRUCTIONS
REQUIREMENTS TO GUARANTEE PAYMENT OF CITRUS EXCISE ASSESSMENTS

To qualify under the provisions of Chapter 601, Florida Statutes, to guarantee payment of citrus excise assessments to the State of Florida, Department of Citrus, every handler of citrus fruit shall:

File with the Department of Citrus a good and sufficient cash bond or surety bond executed by the handler as principal and by a surety company qualified and authorized to do business in this State as surety, to be approved by the Department of Citrus, based on the following formula:

Step 1

Multiply the number of boxes utilized in the prior season or estimated utilization during the current season, whichever is greater, times the current assessment rate for each variety to determine the total estimated assessment.

Step 2

Divide the total estimated assessment by the number of weeks for which assessment returns were required to be filed during the previous season to determine the estimated weekly assessment due.

Step 3

Multiply the estimated weekly assessment due times two to determine the amount of bond required.

FOR FURTHER INFORMATION REGARDING CITRUS EXCISE ASSESSMENT RETURNS, CONTACT
ACCOUNTING DEPARTMENT, STATE OF FLORIDA, DEPARTMENT OF CITRUS, P O BOX 9010, BARTOW, FL 33831-9010

CIT/REV/05 Eff.05/16/2012, 20-100.004

STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 P. O. BOX 9010
 BARTOW, FL 33831-9010
 Phone: 863-537-3975
 Lshulnes@citrus.myflorida.com

FORM 6R

NEW RATES
 EFFECTIVE
 August 1, 2019

FRESH FRUIT & FRESH SQUEEZED
 FLORIDA ADVERTISING ASSESSMENT RETURN
 GIFT FRUIT SHIPPERS OR ROADSIDE STAND OPERATORS
 <File in accordance with Florida Statute 601.15(5)>
 Pursuant to 20-9.004

REPORT #

Name of Company
 Address
 City/State/Zip
 For the period to

FRESH FRUIT (WHOLE BOXES ONLY)					
CERT. ASSESSM'T PAID		VARIETY	NON CERTIFIED - ADVERTISING ASSESSMENT DUE		
MANIFEST #	1 3/5 EQ.BU.		1 3/5 EQ.BUSHEL	RATE - 1 3/5 BU.	TOTAL AMOUNT
		ORANGES		\$0.0500	0.00
		GRAPEFRUIT		\$0.0700	0.00
		SPECIALTY		\$0.0700	0.00
TOTAL	0	TOTAL	0	TOTAL FRESH FRUIT	\$ 0.00

FRESH SQUEEZED (WHOLE BOXES ONLY)					
CERT. ASSESSM'T PAID		VARIETY	NON CERTIFIED - ADVERTISING ASSESSMENT DUE		
MANIFEST #	1 3/5 EQ.BU.		1 3/5 EQ.BUSHEL	RATE - 1 3/5 BU.	TOTAL AMOUNT
		ORANGES		\$0.0500	0.00
		GRAPEFRUIT		\$0.0700	0.00
		SPECIALTY		\$0.0700	0.00
TOTAL	0	TOTAL	0	TOTAL FRESH FRUIT	\$ 0.00

SECTION / SALAD (WHOLE BOXES ONLY)					
CERT. ASSESSM'T PAID		VARIETY	NON CERTIFIED - ADVERTISING ASSESSMENT DUE		
MANIFEST #	1 3/5 EQ.BU.		1 3/5 EQ.BUSHEL	RATE - 1 3/5 BU.	TOTAL AMOUNT
		ORANGES		\$0.0700	0.00
		GRAPEFRUIT		\$0.0700	0.00
		SPECIALTY		\$0.0700	0.00
TOTAL	0	TOTAL	0	TOTAL FRESH FRUIT	\$ 0.00

INSPECTION FEES (FRESH FRUIT AND FRESH SQUEEZED) (WHOLE BOXES ONLY)			
	1 3/5 EQ.BU.	RATE - 1 3/5 BU.	TOTAL AMOUNT
All 1 3/5 Equivalent Bushels (Certified and Non Certified)	0	0.0300	0.00
Non Certified 1 3/5 Bushels (Crop Est .0148, Rd Guard .0010, Citrus Mktg Order .0300)	0	0.0458	0.00
TOTAL INSPECTION FEES			\$ 0.00

MAKE ALL CHECKS PAYABLE TO: FLORIDA DEPARTMENT OF CITRUS		TOTAL DUE	\$ 0.00
I hereby certify that this return is a true and correct statement of all fruit handled in the period covered by this return and subject to audit.			
PRINT NAME		AUTHORIZED SIGNATURE	

A S S I G N M E N T

Pursuant 20-9.008

Season _____

Amount _____

The undersigned co-owner of Certificate No. _____ issued by

(Name of bank or other financial institution)

a _____, chartered _____, whose address
(Florida / National) (Bank / S & L)

is _____, in the City of _____,

State of Florida, Zip Code _____ hereby assigns all his right, title and

interest in such certificate of deposit to Department of Citrus, the State of Florida.

This assignment is made in compliance with Section 601.15 (6), Florida Statutes, pursuant to the application of the assignor hereof for a citrus fruit dealer's license for the _____ citrus shipping season, as defined by Chapter 601, Florida Statutes.

This assignment shall be irrevocable, and the assignee hereof is hereby empowered to redeem such certificate of deposit to pay any valid claim determined by the assignee hereof to be due against the assignor-licensed citrus fruit dealer during the aforementioned citrus shipping season.

In the event that the assignor-licensed citrus fruit dealer shall well and truly comply with the provisions of the Florida Citrus Code and Department of Citrus rules regarding payment of citrus excise assessments, then and in these events the assignee shall assign all of the assignee's right, title and interest to the assignor.

Company Name

By _____

Co-Owner of above certificate of
deposit No. _____

S/S or I.D.No. _____

FLORIDA DEPARTMENT OF CITRUS
 Assessment Surety Calculation
 2019-2020
 Fax (850)617-6493

As Per DOC Rule 20-9.005

Name of Company _____

All Boxes = 1 3/5 Equiv. Bushel			
1.	Number of boxes reported in prior season (2017-2018)*		
2.	Number of boxes estimated in current season (2018-2019)*		
3.	Greater of 1. Or 2. above		
4.	Applicable assessment rate (\$.07 fresh; \$.07 processed)		
5.	Estimated assessment (#3 times #4)		-
6.	Number of weeks in season (estimated # of weeks open)		
7.	Estimated weekly assessment due (#5 divided by #6)		-
8.	Calculated surety (#7 times 2)		-
9.	Surety requested (#8 rounded to next \$100; \$1,000 minimum)		

PREPARED BY: _____

* Box equivalents of IMPORTED product must be included.

STATE OF FLORIDA
 DEPARTMENT OF CITRUS
 PHONE (863)537-3999

FORM 9R

P. O. Box 9010
 Bartow, FL
 33831-9010

FLORIDA CITRUS SOLIDS STRATEGY PROGRAM
 (In accordance with Florida Statute 601.05)

Name of Company _____
 Address _____
 City _____ / State _____ Zip _____
 Month / year reporting _____

Processor/Supplier Invoice Number	Invoice Date	Variety and Product Type	# lb. solids	Invoice Amount	Rate 2%	Total
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
					.02	
Totals					.02	
Make all checks payable to: FLORIDA DEPARTMENT OF CITRUS						

- Varieties:
- Oranges
 - Temples
 - Grapefruit
 - Tangerines
 - Tangelos & K-Early
 - Honey Tangerines (Murcotts)

Completed by _____
 (Please Print)

Title _____

Signature _____

- Product Types:
1. Orange Pulp/Cells
 2. Frozen Concentrated Orange Juice
 3. Frozen Concentrated Clarified Orange Juice
 4. Frozen Concentrated Reduced Acid Orange Juice
 5. Orange Flour
 6. Grapefruit Pulp/Cells
 7. Frozen Concentrated Grapefruit Juice
 8. Frozen Concentrated Clarified Grapefruit Juice
 9. Frozen Concentrated Debittered Grapefruit Juice
 10. Other (please specify)

FOR OFFICE USE ONLY	
ORANGES	004028 _____
TEMPLES	004029 _____
GRAPEFRUIT	004030 _____
TANGERINES	004031 _____
TANGELOS	004032 _____
MURCOTTS	004033 _____

**THIS FORM MUST BE RECEIVED, OR POSTMARKED, NO LATER THAN JULY 15;
FAILURE TO TIMELY COMPLY WILL VOID THE ELECTION
FOR THE _____ CITRUS SEASON**

IMPORT ASSESSMENT FORM

Pursuant to Florida Statutes 601.155(10)

Pursuant to 20-9.002(2)(b)

Name of Company _____

Address _____

City, State, Zip _____

THIS ELECTION WILL BE IN EFFECT FOR THE AUGUST 1, _____ - JULY 31, _____ SEASON.

I expect to import the following (if known):

<u>Description</u>	<u>Gallons</u>
_____	_____
_____	_____
_____	_____

I will report all imported product on Form 4R (CIT/REV/04R Rev. 05/15/12, 20-100.004) and remit:

___ 33.3 % (1/3) of approved rate per box for all converted OJ gallons/boxes for which I am liable; and

___ 33.3 % (1/3) of approved rate per box for all converted GJ gallons/boxes for which I am liable.

Print Name & Title _____

I hereby certify that the information indicated on this form is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am empowered to execute this report as required by Ch. 20-9, F.A.C., and that I am aware of my obligation to provide the original document if called upon to do so.

Signature _____ Date _____

Email to: LShulnes@citrus.myflorida.com

Mail to Florida Department of Citrus, Attn: Lana Shulnes,

P. O. Box 9010, Bartow, FL 33831-9010

605 E. Main Street, Bartow, FL 33830 (for overnight delivery only)

To: Merlene Solomon
Assistant Finance & Accounting Director
Florida Department of Citrus
P. O. Box 9010
Bartow, Florida 33831-9010
MSolomon@citrus.myflorida.com

Request for Periodic Citrus Advertising Assessment Payments for _____
Gift Fruit Shippers and Roadside Stand Operators Form 6R

Pursuant to 20-9.004

Assessment paid boxes (1 3/5 bu.) shipped in 20_____

Assessment paid boxes (1 3/5 bu.) shipped in 20_____

Payment period requested (check one): Monthly _____ Quarterly _____

Company Name: _____

Address: _____

Requested By: _____

(Type or print name and title)

Signature: _____

Department of Citrus Use Only:

Approved By: _____

Date: _____

ORANGE FIELD BOXES and FROZEN CONCENTRATED ORANGE JUICE

CW= Current Week; PW = Previous Week

WEEK ENDING		Facility Code	X??	Boxes E/M	Boxes Valencia
# ALL DATA EXCEPT LINE #26 MUST BE ENTERED AS POSITIVE VALUES					
FIELD BOX DATA-- ORANGES USED IN ALL ORANGE PRODUCTS -- FCOJ, SSOJ					
PRICED FRUIT --WITH FINAL PRICE KNOWN FOR FRUIT RECEIVED DURING THE WEEK OF REPORTING					
1	1. SPOT AND CONTRACTED PRICES BASIS ESTABLISHED FOR CURRENT CROP SEASON ONLY (S/CSC)	S/CSC Boxes	0	0.00000	
2		S/CSC - Pounds Solids	0		
3		S/CSC - \$ per PS	\$ -		Total \$ =
4		S/CSC - \$ per Box	\$ -		\$ -
PRICED FRUIT -- WITH FINAL PRICE KNOWN FOR FRUIT RECEIVED DURING THE WEEK OF REPORTING					
5	2. PRICING BASIS ESTABLISHED PRIOR TO CURRENT CROP SEASON, and/or INCLUDING FUTURE SEASON(S) MULTI-YEAR BASIS AND LONG TERM (LTC)	LTC Boxes	0	0.00000	
6		LTC - Pounds Solids	0		
7		LTC - \$ per PS	\$ -		Total \$ =
8		LTC - \$ per Box	\$ -		\$ -
PRICED FRUIT -- WITH ONLY INTERMEDIATE PRICE KNOWN FOR FRUIT RECEIVED DURING THE WEEK OF REPORTING					
9	3. WITH KNOWN INTERMEDIATE PRICE BASIS INCLUDES 'PARTICIPATION', BOTH SEASONAL AND MULTI-YEAR; INCLUDES CONTRACTS WITH 'FLOORS' AND 'RISES'	Known Int Price - Boxes	0	0.00000	
10		Known Int Price - Pounds Solids	0		
11		Known Int Price - \$ per PS	\$ -		Total \$ =
12		Known Int Price - \$ per Box	\$ -		\$ -
NON-PRICED FRUIT -- WITHOUT FINAL OR INTERMEDIATE PRICE REPORTED FOR FRUIT RECEIVED DURING THE WEEK OF REPORTING					
13	4. WITHOUT FINAL OR INTERMEDIATE PRICE KNOWN	Without Price - Boxes	0	0.00000	
14		Without Price -Pounds Solids	0		
15	5. OTHERS (COOPS, PROCESSOR OWNED, ETC.)	OTHER- Boxes	0	0.00000	
16		OTHER -Pounds Solids	0		
17	TOTAL BOXES USED IN ORANGE PRODUCTS		0	0	Total reported for FCOJ&SSOJ
18	TOTAL POUNDS SOLIDS USED IN ORANGE PRODUCTS		0		
19	AVG PS/BX		0.00000		
FCOJ DATA ENTRY					
Form checks					
20	FCOJ CURRENT WEEK PRODUCTION PACK	Total PS Retail Pack	0		
21	Reported in Pounds Solids (PS)	Total PS Instit. Pack	0		
22		Bulk PS Pack	0		PS To Be Included as part of reprocessed FCOJ !
23		Gross Total Production PS	0		FCTJ PS reprocessed SSOJ evaporated (PS)
24	Reprocessed FCOJ PS (including reprocessed FCTJ and SSOJ PS)		0	0	0
25		Net PS from Fruit	0		
26	Net Loss/Gain in Production, Handling & Storage		0		[May be useful in correcting unbalanced GOH flag!]
27	Boxes Used in FCOJ (ONLY!)		0		
28		FCOJ Yield per Box, PS	0.00000	#	##### 42° Brix Gallons/Bx FCOJ
FCOJ REPORT OF GOODS ON HAND					
29		CW Total Retail PS	0	0	PW Total Retail PS
30	Reported in Pounds Solids (PS)	CW Total Instit. PS	0	0	PW Total Instit. PS
31		CW Bulk PS	0	0	PW Bulk PS
32		CW Total PS, GOH	0	0	PW Total PS, GOH
33		Calc. Bulk Inventory Differential, Incl. Futures	0	0	
34	ADDITIONAL GOODS FROM RECEIPTS	Receipt of non- domestic (fruit) FCOJ	0		Bulk GOH Audit Should be 0!
35	Reported in Pounds Solids (PS)	Receipt of domestic (fruit) FCOJ			
36		Receipt FL-based Product from Nonreporting Facilities			
37		Bulk RECEIVED from Reporting Facilities	0		
38		Total Bulk Received	0		
39		RECEIVED PS in Case Goods, from Reporting Facilities	0		
40	FCOJ BULK POUNDS SOLIDS -- USAGE	Used in COJ	0		
41	Reported in Pounds Solids (PS)	Bulk Exported (from E-M-U section below)	0		
42		Used in Bev. Base & Diluted and/or Mixed Juice Drinks	0		
43		Used in Canned Recon	0		
44		Sold to NonReporting Facilities, incl. EMU other than Exports	0		
45			0		
46		TOLL PACK to NonReporting Facilities	0		
47		Bulk DELIVERED to Reporting Facilities	0		
48		Total Bulk Usage	0		
49		Total Bulk INVENTORY Reduction	0		
50		DELIVERED PS in Case Goods, to Reporting Facilities	0		
51			0		
FCOJ as EXPORT-MILITARY-USDA SHIPMENTS					
53	Reported in Pounds Solids (PS)	Export Packaged PS	0		
54		Export Bulk PS	0		
55		Military Packaged PS	0		
56		Military Bulk PS	0		
57		USDA Packaged PS	0		
58		USDA Bulk PS	0		
59		TOTAL E-M-U	0		

Completed Reports are to be submitted by 5:00 PM Wednesday via email to stats@citrus.myflorida.com.

ORANGE FIELD BOXES and FROZEN CONCENTRATED ORANGE JUICE
Interagency Transfer Detail

Week Ending 01/00/00 Facility Code X??

Reported in Pounds Solids (PS)

Bulk RECEIVED from Reporting Facilities

BlueLake	CCNA Aub	CCNADun	CCNAMS	CJNA	CitServ	CitSu	CutAub	CutLee	Duda	FNGUma	FNBbtw	FNGLW	JBerry	MFF-Lee	MFF-CCan	MFF-Ply	MFF??	SprCoolWH	SprCoolBtw	FFP				
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FrsHCo	JucSrc	JuiceBowl	LDCI	Looza	Lykes		PcRivArc	PcRvrBtw	SivrSpr	SGard	Trop	Tpa Juc	FLSel	PIMan	XRd	Phoenix	USB	All Temp	CCS	LCS				
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0	0	0	0
Total Bulk Received																								
0																								

Case Goods, RECEIVED from Reporting Facilities

CCNA Aub	CCNADun	CCNAMS	CutAub	CutLee		LDI	SGard																
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total, Case Goods																							
0																							

Reported in Pounds Solids (PS)

Bulk DELIVERED to Reporting Facilities

BlueLake	CCNA Aub	CCNADun	CCNAMS	CJNA	CitServ	CitSu	CutAub	CutLee	Duda	FNGUma	FNBbtw	FNGLW	JBerry	MFF-Lee	MFF-CCan	MFF-Ply	MFF??	SprCoolWH	SprCoolBtw	FFP		0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
FrsHCo	JucSrc	JuiceBowl	LDCI	Looza	Lykes		PcRivArc	PcRvrBtw	SivrSpr	SGard	Trop	Tpa Juc	FLSel	PIMan	XRd	Phoenix	USB	All Temp	CCS	LCS		0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Bulk Delivered																									
0																									

Case Goods, DELIVERED to Reporting Facilities

CCNA Aub	CCNADun	CCNAMS	CutAub	CutLee		LDI	SGard																	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total, Case Goods																								
0																								

Pursuant to 20-3.006

FROZEN CONCENTRATED GRAPEFRUIT JUICE and FROZEN CONCENTRATED TANGERINE JUICE

CW= Current Week; PW = Previous Week

WEEK ENDING

Facility Code

X??
Enter or Accept Default!

ALL DATA EXCEPT LINE #22 MUST BE ENTERED AS POSITIVE VALUES

FIELD BOX DATA-- BOXES USED IN GRAPEFRUIT PRODUCTS -- FCGJ, SSGJ				
1	1. WHITE, PRICED BOXES	White, Final Priced - Boxes	0	
2		White, Final Priced - Pounds Solids	0	0.00000
3		White, Final Priced \$ per PS	\$ -	Total \$ =
4		White - \$ per Box	0.0000	\$ -
5	2. RED/PINK, PRICED	R/P, Final Priced - Boxes	0	
6		R/P, Final Priced - Pounds Solids	0	0.00000
7		R/P, Final Priced \$ per PS	\$ -	Total \$ =
8		R/P - \$ per Box	0.0000	\$ -
9	3. WHITE, NONPRICED	White, NonPriced - Boxes	0	
10		White, NonPriced - Pounds Solids	0	0.00000
11	4. RED/PINK, NONPRICED	R/P NonPriced - Boxes	0	
12		R/P, NonPriced - Pounds Solids	0	0.00000
13	TOTAL BOXES USED IN GRAPEFRUIT PRODUCTS		0	0 Total reported for FCGJ&SSGJ
14	TOTAL POUNDS SOLIDS USED IN GRAPEFRUIT PRODUCTS		0	
15	AVG PS/BX		0.00000	

FCGJ DATA ENTRY

Form checks

16	FCGJ CURRENT WEEK PRODUCTION PACK	Total PS Retail Pack	0	
17	Reported in Pounds Solids (PS)	Total PS Instit. Pack	0	
18		Bulk PS Pack	0	PS To Be Included as part of reprocessed FCGJ !!! --
19		Gross Total Production PS	0	SSGJ evaporated (as PS)
20	Reprocessed FCGJ PS (including reprocessed SSGJ PS)		0	
21		Net PS from Fruit	0	
22	Net Loss/Gain in Production, Handling & Storage		0	[May be useful in correcting unbalanced GOH flag!]
23	Boxes Used in FCGJ [ONLY!]		0	
24		FCGJ Yield per Box	0.000	
25	FCGJ REPORT OF GOODS ON HAND	CW Total Retail PS	0	PW Total Retail PS
26	Reported in Pounds Solids (PS)	CW Total Instit. PS	0	PW Total Instit. PS
27		CW White Bulk PS	0	PW White Bulk PS
28		CW Red/Pink Bulk PS	0	PW Red/Pink Bulk PS
29		CW Total Bulk PS	0	PW Total Bulk PS
30		CW Total GOH, PS	0	PW Total GOH, PS
31		Calc. Bulk Inventory Differential	0	0
32	ADDITIONAL GOODS FROM RECEIPTS	Receipt of non-domestic (fruit) FCGJ	0	Bulk GOH Audit Should be '0'
33	Reported in Pounds Solids (PS)	Receipt of domestic (fruit) FCGJ	0	
34		Receipt FL-based Product from NonReporting Facilities	0	
35		Bulk RECEIVED from Reporting Facilities	0	
36		Total Bulk Received	0	
37		RECEIVED PS in Case Goods, from Reporting Facilities	0	
38	FCGJ BULK POUNDS SOLIDS DISAPPEARANCE	Used in CGJ	0	
39	Reported in Pounds Solids (PS)	Bulk Exported (from EMU below)	0	
40		Used in Bev. Base & Diluted and/or Mixed Juice Drinks	0	
41		Used in Canned Recon	0	
42		Sold to NonReporting Facility, incl. EMU other than Exports	0	
43		TOLL PACK to NonReporting Facilities	0	
44		Bulk DELIVERED to Reporting Facilities	0	
45		Total Bulk Usage	0	
46		Total Bulk INVENTORY Reduction	0	
47		DELIVERED PS in Case Goods, to Reporting Facilities	0	
48		FCGJ-EMU SHIPMENTS	0	
49	Reported in Pounds Solids (PS)	Export Packaged PS	0	
50		Export White Bulk PS	0	
51		Export Red/Pink Bulk PS	0	
52		Military Packaged PS	0	
53		Military Bulk PS	0	
54		USDA Packaged PS	0	
55		USDA Bulk PS	0	
56		TOTAL PS, EMU	0	

FCTJ DATA ENTRY

60	FCTJ CURRENT WEEK PRODUCTION PACK & BOXES	Boxes Used IN FCTJ	0	Total \$ =
61	Reported in Pounds Solids (PS)		\$ -	\$ -
62		Bulk PS	0	
63		Reprocessed PS	0	
64		Net PS from Fruit	0	
65		Yield Per Box	0.000	
66		Reprocessed as FCOJ	0	Include on FCOJ reprocessed, Line 24!!
67		Bulk RECEIVED from Reporting Facilities	0	
68		Bulk DELIVERED to Reporting Facilities	0	
69		Bulk Purchased from NonReporting Facilities	0	
70		CW PS, Goods on Hand	0	PW PS, Goods on Hand

Completed Reports are to be submitted by email to 'stats@citrus.myflorida.com' by 5:00 PM Wednesday

Pursuant to 20-3.006

Intercannery Transfer Detail

WEEK ENDING 01/00/00 Facility code X??

FCGJ

Reported in Pounds Solids (PS)

Bulk RECEIVED from Reporting Facilities																					
	BlueLake	CCNAAub	CCNADun	CCNAMS	CJNA	CitServ	CitSu	CutAub	CutLee	Duda	FNGUma	FNBbtw									
Total Bulk Received	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Case Goods, RECEIVED from Reporting Facilities																					
	FrshCo	JucSrc	JuiceBowl	LDCI	Looza	Lykes	PcRivA	PcRvrBtw	SivrSpr	SGard	Trop	Tpa Juc	FLSel	PtMan	XRd	Phoenix	USB	All Temp	CCS	LCS	
Total, Case Goods	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Reported in Pounds Solids (PS)

Bulk DELIVERED to Reporting Facilities																					
	BlueLake	CCNAAub	CCNADun	CCNAMS	CJNA	CitServ	CitSu	CutAub	CutLee	Duda	FNGUma	FNBbtw									
Total Bulk Delivered	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Case Goods, DELIVERED to Reporting Facilities																					
	FrshCo	JucSrc	JuiceBowl	LDCI	Looza	Lykes	PcRivA	PcRvrBtw	SivrSpr	SGard	Trop	Tpa Juc	FLSel	PtMan	XRd	Phoenix	USB	All Temp	CCS	LCS	
Total, Case Goods	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Intercannery Transfer Detail

WEEK ENDING 01/00/00 Facility Code X??

6/2015

FCTJ
Reported in Pounds Solids (PS)

Bulk RECEIVED from Reporting Facilities													
	BlueLake	CCNAAub	CCNADun	CCNAMS	CJNA	CitServ	CitSu	CutAub	CutLee	Duda	FNGUma	FNBbtw	FNLW
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Bulk DELIVERED to Reporting Facilities													
	FrshCo	JuiceBowl	LDCI	Looza	PcRivA	PcRvrBtw	SivrSpr	SGard	Trop	Tampa Juice			
Total	0	0	0	0	0	0	0	0	0	0			

Intercannery Delivered & Received Detail

SINGLE STRENGTH JUICES
ALL DATA EXCEPT LINES #8 & #37 MUST BE ENTERED AS POSITIVE VALUES

CW= Current Week; PW = Previous Week

Line	WEEK ENDING	Enter or Accept Default!	Facility Code	X??	Enter or Accept Default!
SINGLE STRENGTH JUICE DATA ENTRY					
SINGLE STRENGTH ORANGE JUICE					
1		Boxes Used	Boxes Used in SSOJ (ONLY!)	0	
2		Pack for Week:	PS Packaged	0	
3		Reported in Pounds Solids (PS)	PS Bulk	0	
4			FCOJ Reproc - PS	0	
5			SS Bulk Reproc	0	0
6			Net PS from Fruit	0	
7			Yield	0.0000	
8		Net Loss/Gain in Production, Handling & Storage	Evaporated SSOJ PS to FCOJ	0	(Goes to 'Reprocessed' on FCOJ Form, Line 24)
9				0	
10		Goods on Hand	CW Goods on Hand --Packaged PS	0	PW Goods on Hand --Packaged PS
11		Reported in Pounds Solids (PS)	CW Goods on Hand --Bulk PS	0	PW Goods on Hand --Bulk PS
12			CW Total PS GOH	0	PW Total PS GOH
13			Calc. Bulk Inventory Differential	0	
RECEIPTS of SSOJ					
14		Reported in Pounds Solids (PS)	Bulk RECEIVED from Reporting Facilities	0	
15			Receipt of non- domestic (fruit) SSOJ products	0	
16			Receipt of domestic (fruit) SSOJ products	0	
17			Receipt FL-based SSOJ from NonReporting Facilities	0	
18			Total Bulk Received	0	
DELIVERIES of SSOJ					
19		Reported in Pounds Solids (PS)	Bulk DELIVERED to Reporting Facilities	0	
20			Delivered/Sold to NonReporting Facilities, other than Exports	0	
21			Total Bulk INVENTORY Reduction, incl. Exports	0	
22					
23			RECEIVED PS in Case Goods, to Reporting Facilities	0	
24			DELIVERED PS in Case Goods, from Reporting Facilities	0	
SS ORANGE JUICE- EXPORT SHIPMENTS					
25		Reported in Pounds Solids (PS)	Export Packaged	0	
26			Export Bulk	0	

SINGLE STRENGTH GRAPEFRUIT JUICE					
30		Boxes Used	Boxes Used in SSGJ (ONLY!)	0	
31		Pack for Week:	PS Packaged	0	
32		Reported in Pounds Solids (PS)	PS Bulk	0	
33			FCGJ Reproc - PS	0	
34			SS Bulk Reproc	0	0
35			Net PS from Fruit	0	
36			Yield	0.0000	
37		Net Loss/Gain in Production, Handling & Storage	Evaporated SSGJ PS to FCGJ	0	(Goes to 'Reprocessed' on FCGJ Form, Line 20)
38				0	
39		Goods on Hand	CW Goods on Hand --Packaged PS	0	PW Total GOH Packaged PS
40		Reported in Pounds Solids (PS)	CW Goods on Hand --Bulk PS	0	PW Total GOH Bulk PS
41			CW Total PS GOH	0	PW Total PS GOH
42			Calc. Bulk Inventory Differential	0	
RECEIPTS of SSGJ					
43		Reported in Pounds Solids (PS)	Bulk RECEIVED from Reporting Facilities	0	
44			Receipt of non- domestic (fruit) SSGJ products	0	
45			Receipt of domestic (fruit) SSGJ products	0	
46			Receipt FL-based SSGJ from NonReporting Facilities	0	
47			Total Bulk Received	0	
DELIVERIES of SSGJ					
48		Reported in Pounds Solids (PS)	Bulk DELIVERED to Reporting Facilities	0	
49			Delivered/Sold to NonReporting Facilities, other than Exports	0	
50				0	
SS GRAPEFRUIT JUICE - EXPORT SHIPMENTS					
51		Reported in Pounds Solids (PS)	Export Packaged	0	
52			Export Bulk White	0	
53			Export Bulk Red/Pink	0	
54			Form INPUT CIT/FPP/5 REV. 6/2015	0	
55			RECEIVED PS in Case Goods, to Reporting Facilities	0	
56			DELIVERED PS in Case Goods, from Reporting Facilities	0	

Completed Reports are to be submitted by email to 'stats@citrus.myflorida.com' by 5 PM Wednesday.



SINGLE STRENGTH JUICES

Intercannery Transfer Detail

Week End 01/00/00 Facility Code X??

Reported in Pounds Solids (PS) [1.029 PS/gallon SSJ if conversion is required] Orange SSJ

Table with multiple sections: Bulk RECEIVED from Reporting Facilities, Bulk DELIVERED to Reporting Facilities, Case Goods, RECEIVED from Reporting Facilities, and Case Goods, DELIVERED to Reporting Facilities. Columns include facility codes (BlueLake, CCNAAub, etc.) and product types (FfrshCo, JucSrc, JuiceBowl, etc.).

Intercannery Transfer Detail

Week End 01/00/00 Facility Code X??

Reported in Pounds Solids (PS) [0.865 PS/gallon SSJ if conversion is required] Grapefruit SSJ

Table with multiple sections: Bulk RECEIVED from Reporting Facilities, Bulk DELIVERED to Reporting Facilities, Case Goods, RECEIVED from Reporting Facilities, and Case Goods, DELIVERED to Reporting Facilities. Columns include facility codes (BlueLake, CCNAAub, etc.) and product types (FfrshCo, JucSrc, JuiceBowl, etc.).

Intercannery Delivered & Received Detail

Line

POST USDA INITIAL ESTIMATE (PAID FOR OR PROCESSED -- DATA ENTRY FORM)

1	Current Season Fruit Contracts ONLY	WEEK ENDING:	
2	20-3.007 F.A.C.	Facility (X-Code)	
3	ORANGES - Early & Mids		BOX-WEIGHTED
4	Fruit Paid For or Processed During Current Reporting Week		AVG [Gross/Delivered-in] PRICE
		BOXES	PER POUND SOLIDS
5	A. Fruit Paid For/Processed with Fixed, Final Contract Prices	-	
6	B. Fruit Paid For/Processed with Floor and Known Rise, Week of Delivery	-	\$ -
7	C. Fruit Paid For/Processed with Intermediate Pricing Only (Boxes Only!)	-	
8	Total Early & Midseason Fruit Paid For/Processed	-	

9	ORANGES - Valencias		BOX-WEIGHTED
10	Fruit Paid For or Processed During Current Reporting Week		AVG [Gross/Delivered-in] PRICE
		BOXES	PER POUND SOLIDS
11	A. Fruit Paid For/Processed with Fixed, Final Contract Prices		\$ -
12	B. Fruit Paid For/Processed with Floor and Known Rise, Week of Delivery		\$ -
13	C. Fruit Paid For/Processed with Intermediate Pricing Only (Boxes Only!)		
14	Total Valencia Fruit Paid For/Processed	-	

15 **Total Oranges Paid/Processed** -

Report only Hamlin , Parson Brown, Pineapple, and other sweet/round oranges.
Do Not Report Navels, Ambersweets, tangelos, temples, mandarines, tangerines, and murcotts.
 Report only Contracts executed after the Initial USDA Crop Estimate; report 'delivered in' prices.

16	GRAPEFRUIT		BOX-WEIGHTED
17	Fruit Paid For/Processed During Current Reporting Week		AVG [Gross/Delivered-in] PRICE
	White Grapefruit	BOXES	PER POUND SOLIDS
18	A. Fruit Paid For/Processed with Fixed, Final Contract Prices	-	\$ -
19	B. Fruit Paid For/Processed with Floor and Known Rise, Week of Delivery	-	\$ -
20	C. Fruit Paid For/Processed with Intermediate Pricing Only (Boxes Only!)	-	
21	Total White	-	
	Red/Pink Grapefruit		
22	A. Fruit Paid For/Processed with Fixed, Final Contract Prices	-	\$ -
23	B. Fruit Paid For/Processed with Floor and Known Rise, Week of Delivery	-	\$ -
24	C. Fruit Paid For/Processed with Intermediate Pricing Only (Boxes Only!)	-	
25	Total Red/Pink Grapefruit	-	

26	Total, Final Priced	BOXES	-
27	Total, Floor with Known Rise Priced	-	-
28	Total, Intermediate Priced	-	-
29	Total Grapefruit Paid For/Processed	-	-

Report only Contracts executed after the release of the USDA Initial Crop Estimate; report 'delivered in' prices.

Submit to: stats@citrus.myflorida.com

CIT/FPP/5 Eff. 7/22/2015, 20-100.004



STATE OF FLORIDA
DEPARTMENT OF CITRUS
 605 EAST MAIN STREET / P O BOX 9010 / BARTOW, FLORIDA 33831



SHANNON R. SHEPP
 EXECUTIVE DIRECTOR
 PHONE: 863-537-3999
 FAX: 877-352-2487

G. ELLIS HUNT, JR.
 CHAIRMAN
 FLORIDA CITRUS COMMISSION

**SEMI ANNUAL INVENTORY VERIFICATION OF
 GOODS-ON-HAND OF BULK CITRUS JUICES**

Pursuant to 20-3.009

[LETTER DATE]

[address: manager's name]
 [address: company]
 [address: mailing address]
 [address: city, state, zip code]

RESPONSE REQUIRED: Please return to Department of Citrus by **Month day year**

Enclosed is the SEMI-ANNUAL INVENTORY VERIFICATION REPORT of Goods-on-Hand of citrus products as of **04/02/2016** for each categories of citrus products as reported by **[FACILITY NAME]**

Pursuant to Rule 20-3.009, F.A.C., "All licensed citrus fruit dealers engaged in the processing, toll pack processing, or bulk storage of processed citrus products shall file, twice a year, an inventory verification report with one such report being filed in April and the other report being filed in October. . ."

Please provide data verifying the following inventory values recorded by your **Facility location(s)** to FDOC in Pound Solids (PS) noting that the total values for each category on each form should match the values on this Verification letter.

Once the forms are completed and the numbers verified, an authorized manager must sign and date all documents (Semi-Annual Verification **Forms** and **letter**) at the designated spot and return the forms and letter by email to PStatistics@citrus.myflorida.com.

CATEGORY (04/02/2016)	BULK – PS VALUES
FCOJ	-
FCGJ	-
FCTJ	-
SSOJ	-
SSGJ	-

Date of Last Physical Inventory: _____

Authorized Manager's Signature: _____ Date _____

Company Name: _____

CIT/IV/6 Eff. 04/08/2016, 20-100.004

Maximize consumer demand for Florida citrus products to ensure the sustainability and economic well-being of the Florida citrus grower, the citrus industry and the State of Florida.

The Florida Department of Citrus is an Equal Opportunity Employer and Agency.

Semi-Annual Inventory Verification of Goods-On-Hand of Bulk Citrus Juices

BULK Single Strength Grapefruit Juice (SSGJ)

Pursuant to 20-3.009

Week Ending 10/1/2019

Reporting Facility Code _____

			Pounds Solids
1. SSGJ owned by Reporting Facility and held on Reporting Facility premises			
2. SSGJ owned by Reporting Facility and held in outside storage at Non-Reporting Facility within Florida			
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
<i>Please identify the Non-Reporting Facility</i>			-
3. SSGJ owned by Other FDOC Reporting Facility and held on Reporting Facility premises			
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
<i>It IS necessary to identify the Reporting Facility</i>			-
4. SSGJ owned by Non-Reporting Facility and held on Reporting Facility premises			
	<input type="text"/>	held for	Non-Reporting Facility 1
	<input type="text"/>	held for	Non-Reporting Facility 2
	<input type="text"/>	held for	Non-Reporting Facility 3
	<input type="text"/>	held for	Non-Reporting Facility 4
	<input type="text"/>	held for	Non-Reporting Facility 5
	<input type="text"/>	held for	Non-Reporting Facility 6
	<input type="text"/>	held for	Non-Reporting Facility 7
	<input type="text"/>	held for	Non-Reporting Facility 8
<i>It is NOT necessary to identify the Non-Reporting Facility</i>			-
Reporting Facility(s) Total			-

Authorized Manager's Signature

Date



STATE OF FLORIDA
DEPARTMENT OF CITRUS

605 EAST MAIN STREET / P O BOX 9010 / BARTOW, FLORIDA 33831



SHANNON R. SHEPP
EXECUTIVE DIRECTOR
PHONE: 863-537-3999
FAX: 877-352-2487

G. ELLIS HUNT, JR.
CHAIRMAN
FLORIDA CITRUS COMMISSION

POST ESTIMATE FRUIT PRICING VERIFICATION

20XX – 20XX Early Season/Late Season

Pursuant to 20-3.010

[LETTER DATE]

[address: manager’s name]

[address: company]

[address: mailing address]

[address: city, state, zip code]

RESPONSE REQUIRED: Please return to Department of Citrus by _____

Enclosed is the *early/Valencia season* POST ESTIMATE FRUIT PRICING VERIFICATION REPORT summarizing the weekly data provided by [FACILITY NAME] that includes only fruit under contracts negotiated following the release of the October X, 20XX USDA citrus crop estimate for the current processing season.

Pursuant to Rule 20-3.010, F.A.C., “all licensed citrus fruit dealers engaged in the processing of processed citrus products or delivery of fruit for toll pack processing, shall file a post estimate fruit pricing verification report three times a season, as follows: once after that facility has completed the processing of early season oranges, once after that facility has completed the processing of late season oranges, and once after that facility has completed the processing of red/white grapefruit. . . .”

Please review these documents and verify the number of boxes and prices per pounds solids recorded with the FDOC at your facility(s) for each of the categories of citrus. This price verification for each category should be effective as of your facility’s normal closing day of the week associated with FDOC week ending dates.

Please sign and date the document at “Authorized Manager's Signature”, and return by mail to the FDOC headquarters at the address below or by email to stats@citrus.myflorida.com.

Authorized Manager’s Signature: _____ Date _____

Company Name: _____

Return to:
Florida Department of Citrus, Processor Statistics
P.O. Box 9010
Bartow, FL 33831-9010

Or email to stats@citrus.myflorida.com

CIT/AFPV/9 Eff. 3/17/2016, 20-100.004

Maximize consumer demand for Florida citrus products to ensure the sustainability and economic well-being of the Florida citrus grower, the citrus industry and the State of Florida.

The Florida Department of Citrus is an Equal Opportunity Employer and Agency.

FLORIDA DEPARTMENT OF CITRUS

POST ESTIMATE FRUIT PRICING VERIFICATION REPORT

20XX -20XX Early/Valencia Season

Pursuant to 20-3.010

FACILITY NAME

Oranges Variety		
Week Ending	Category A - Boxes	Category A - Price/PS
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -

Initials _____

FLORIDA DEPARTMENT OF CITRUS

POST ESTIMATE FRUIT PRICING VERIFICATION REPORT

20XX -20XX Grapefruit Season

Pursuant to 20-3.010

FACILITY NAME

Grapefruit White		
Week Ending	Category A - Boxes	Category A - Price/PS
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
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MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -

Initials _____

FLORIDA DEPARTMENT OF CITRUS

POST ESTIMATE FRUIT PRICING VERIFICATION REPORT

20XX -20XX Grapefruit Season

Pursuant to 20-3.010

FACILITY NAME

Grapefruit Red/Pink		
Week Ending	Category A - Boxes	Category A - Price/PS
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
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MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -

Initials _____

Semi-Annual Inventory Verification of Goods-On-Hand of Bulk Citrus Juices

BULK Single Strength Grapefruit Juice (SSGJ)

Pursuant to 20-3.009

Week Ending 10/1/2019

Reporting Facility Code _____

			Pounds Solids
1. SSGJ owned by Reporting Facility and held on Reporting Facility premises			
2. SSGJ owned by Reporting Facility and held in outside storage at Non-Reporting Facility within Florida			
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
	<input type="text"/>	held at	<input type="text"/>
<i>Please identify the Non-Reporting Facility</i>			-
3. SSGJ owned by Other FDOC Reporting Facility and held on Reporting Facility premises			
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
	<input type="text"/>	held for	<input type="text"/>
<i>It IS necessary to identify the Reporting Facility</i>			-
4. SSGJ owned by Non-Reporting Facility and held on Reporting Facility premises			
	<input type="text"/>	held for	Non-Reporting Facility 1
	<input type="text"/>	held for	Non-Reporting Facility 2
	<input type="text"/>	held for	Non-Reporting Facility 3
	<input type="text"/>	held for	Non-Reporting Facility 4
	<input type="text"/>	held for	Non-Reporting Facility 5
	<input type="text"/>	held for	Non-Reporting Facility 6
	<input type="text"/>	held for	Non-Reporting Facility 7
	<input type="text"/>	held for	Non-Reporting Facility 8
<i>It is NOT necessary to identify the Non-Reporting Facility</i>			-
Reporting Facility(s) Total			-

Authorized Manager's Signature

Date

FLORIDA DEPARTMENT OF CITRUS

POST ESTIMATE FRUIT PRICING VERIFICATION REPORT

20XX -20XX Early/Valencia Season

Pursuant to 20-3.010

FACILITY NAME

Oranges Variety		
Week Ending	Category A - Boxes	Category A - Price/PS
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -

Initials _____

FLORIDA DEPARTMENT OF CITRUS

POST ESTIMATE FRUIT PRICING VERIFICATION REPORT

20XX -20XX Grapefruit Season

Pursuant to 20-3.010

FACILITY NAME

Grapefruit White		
Week Ending	Category A - Boxes	Category A - Price/PS
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
MM/DD/20YY	-	\$ -
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Initials _____

FLORIDA DEPARTMENT OF CITRUS

POST ESTIMATE FRUIT PRICING VERIFICATION REPORT

20XX -20XX Grapefruit Season

Pursuant to 20-3.010

FACILITY NAME

Grapefruit Red/Pink		
Week Ending	Category A - Boxes	Category A - Price/PS
MM/DD/20YY	-	\$ -
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MM/DD/20YY	-	\$ -

Initials _____

FLORIDA DEPARTMENT OF CITRUS



PROCESSOR STATISTICS REPORTING TRAINING MANUAL

PROCESSOR STATISTICS REPORTING
TRAINING MANUAL AND SUPPORT DOCUMENTS

The Florida Department of Citrus Staff is providing this training manual which includes a compilation of terms, definitions, form instructions, and supporting documents. Please contact FDOC Headquarters in Lakeland, FL if you have any questions or comments.

Florida Department of Citrus
Box 9010
Bartow, FL 33831-9010

650 East Main Street
Bartow, FL 33831
Telephone ---- 863-537-3999
Fax --- 877-352-2487
Website ---- fdocgrower.com
e-mail address for data submission ---- stats@citrus.state.fl.us

Deadlines for data submission – Thursday, Noon (data for the preceding week)

FDOC STATISTICAL DATA

Overview – each week, every processor and storage facility submits its production, inventory, and movement data to FDOC headquarters. These submissions meet the State of Florida laws and Florida Department of Citrus rules with respect to requirements of citrus fruit dealers, citrus processors and storage facilities to report required citrus production statistics. FDOC compiles the data for the industry as a whole, while allowing for confidentiality of individual facility data. The Forms used to submit data are also provided by the FDOC and are submitted in electronic format via e-mail.

FDOC personnel record the incoming data within spreadsheets in workbooks for further compilation of raw data. Data is compiled for a specific reporting ‘week’ and is identified according to a ‘Week Ending’ date. By convention, the end of the reporting week is set for midnight Saturday. Data from previous weeks and years is also entered into the weekly compilation workbook. From the compiled data, reports are generated for publishing to the industry and to other interested parties. The reports are also published on the FDOC website, <http://www.floridajuice.com>.

The process of compiling and reporting data is divided into several major activities –

- Compilation of individual processor and storage facility data, and the entering of data on categorized forms provided by FDOC. The forms are supplied to each Reporting Facility by FDOC as individual spreadsheets in a workbook. Completed forms (the whole workbook) are submitted via email to FDOC headquarters in electronic format, or occasionally by fax if necessary. Each set of forms is identified by a ‘Week Ending’ date, and a facility ‘code’ (not the facility name) used to identify the facility. The data and forms provided weekly by facilities to FDOC are treated with great confidentiality. Only the combined data from all facilities is published.

- Weekly data compilation – personnel at FDOC utilize additional spreadsheets each week to enter and compile data. Preparation includes importing previous week and year’s comparative data, and the setting of certain universal labels and parameters required for each week’s calculations and reports. As data is received, each facility’s data is entered under a ‘code’ identifier to keep the information confidential. Data checks – points where the data is auditable or comparable on different forms -- are built in that allow the FDOC personnel to review and confirm the accuracy and ‘reasonableness’ of the information provided.
- Weekly Reports – the data is organized into compilation and calculation areas associated with various categories of production, inventory, and movement, e.g., an area for production and pack, inventory changes, and movement compilation data exists for each product area --- FCOJ, FCGJ and FCTJ, and single strength juices. Specific compiled data is grouped for reports and each report is then converted into Adobe .pdf format for publication.

Documents in the Training Manual–

1. Introduction
2. Forms description
3. A list of the numbered ‘Week Ending’ dates for the current season
4. Definitions For FDOC Statistics Reporting – Data Forms and Reports
5. Data Reporting Forms and Instructions; definitions for terminology found on Forms
6. List of Current Reporting Facilities and designated or allowable abbreviations

Revised, 07/10

FORM INSTRUCTIONS

TABLE OF CONTENTS

Statistics Reporting Definitions

Each Form includes a set of 'line-by-line' instructions

FORMS

SECTION I - FROZEN CONCENTRATED JUICES

FB/FCOJ

Frozen Concentrated Orange Juice

FCGJ & FCTJ

Frozen Concentrated Grapefruit and Tangerine Juices

SECTION II - CHILLED CITRUS PRODUCTS

SSJ

Single Strength Orange and Grapefruit Juice

SECTION III - BY PRODUCTS

BP

Monthly By Products Report

FDOC DEFINES THE WEEK OF REPORTING DATA AS RUNNING FROM SUNDAY TO SATURDAY, ENDING AT MIDNIGHT, SATURDAY

Individual Reporting Facilities may operate under a different definition of 'work week'. All facilities are requested to report their data in a consistent manner, as of the end of their defined 'work week' closing day.

Statistics Reporting Definitions

Hybrids and Tangerines

1. **MURCOTTS** - Murcotts when processed alone, (i.e., not with round oranges), into Murcott concentrate, shall be reported on same basis as tangerines since they are legally classified as tangerines. The concentrate shall be reported as total Pounds Solids (PS).

2. **TEMPLES AND TANGELOS** - Temples and tangelos are legally classified as oranges and shall be reported as round oranges whether processed alone or together with round oranges. The concentrate from this fruit shall be reported as total Pounds Solids (PS).

3. **TANGERINES AND MURCOTTS** - Tangerines and/or Murcotts when processed together with round oranges shall be reported on same basis as round oranges. 'Dancy' and 'Robinson' tangerine varieties have been removed from the lists of fruits with classification standards ('Non-classified' tangerine/mandarin types and should not be reported as Tangerines).

B. Price definitions for fruit used in the production of concentrates and single strength juices

1. **"SPOT"** - Fruit delivered to the processor's yard with no pre-determined price or with a price based on the yard price or prices for that given day.

2. **“CONTRACT”** - Fruit purchased on a basis where a price is stated or is determinable on the basis of specified language or data (other than the yard price), and for which the price is available during the week of fruit processing. (This includes bulk contracts).

3a. **“FINAL PRICE”** - A price (either stated in contract language, or to be determined based upon contract language) which is known or will be determined before or during the week of fruit processing. This may also include contracts with ‘floor’ and ‘rise’ language, if the FINAL price or pricing basis for the ‘rise’ is known during the week of delivery/processing.

3b. **“INTERMEDIATE PRICE”** - A price (either stated in contract language, or to be determined based upon contract language) 1) before the final price is known, and 2) for which the Final price may be greater but not less than the Intermediate price, and 3) which only the (Intermediate) price is available during the week of fruit processing. This may also include contracts with ‘floor’ and ‘rise’ language, if the FINAL price or pricing basis for the ‘rise’ is NOT known during the week of delivery/processing.

4. **“LONG TERM”** – Fruit purchased on a multi-season basis, including fruit with prices established prior to current crop season, fruit contracted for the current and future seasons, and for multi-year future seasons (long term contract basis--LTC).

5. **“OTHERS (COOP., PROCESSOR OWNED, ETC.)”** - Fruit which is not purchased by the processor – see definition below for ‘non-priced fruit’

6. **“WEEK OF PROCESSING”** - The "week of processing" is the week within which the fruit is received and processed. FDOC defines each processing week to run from Sunday to Saturday. Each week ends at midnight on Saturday.

7. **“LAST REPORT”** - The “last report" is the report for the last week of the fruit processing season in which processing from fruit takes place.

8. **“NON-PRICED FRUIT”** -The reporting instructions exclude the reporting of fruit as "priced" (spot , contract, or intermediate):

- (1) if the fruit was delivered/sold by a corporation to itself, or
 - (2) if a subsidiary corporation delivered/sold its fruit to a parent corporation, or
 - (3) if an owner, major stockholder, officer or employee of a processing corporation delivered/sold their fruit to the processing corporation.
 - (4) Fruit falling under any of the above three categories would be reported as non-priced fruit.
- **“Concentrate”** - refers to juices that have been processed through an evaporator to remove a substantial amount of water. Concentrated citrus juices are most commonly identified by the percentage of “Pounds/Solids” remaining in the concentrated form (“degrees Brix”).
 - **“Pounds/Solids”** – a.k.a. Pounds Solids, Juice Solids, “PS” – a basic and standardized measurement of the amount of dissolved citrus sugar (plus a few other chemical components like citric acid) found in juice. Also referred to as “Percent sugar solids” or “degrees Brix” (e.g., 42° Brix). Fruit delivered to a processing plant is most often contracted for, and paid for, in terms of the Pounds of Solids in a load of fruit. Juice produced at a processing plant is most often referenced at a given ‘Brix’ value, i.e., at a given percent of sugar solids.
 - **“Advertising Tax”** refers to taxes imposed by the Florida Department of Citrus (FDOC)
 - **“Inspection Fees”** refers to fees for ‘test house’ inspections on incoming fruit by the Florida Department of Agriculture (or its agent)
 - **“Retail”** – goods packaged in various configurations (units per case, various sizes i.e., ‘48/6’, referring to 48, 6 oz units per case; typically, retail units are not consumed at the point of purchase

- **“Institutional”** – goods packaged in various configurations (units per case, various sizes i.e., ‘12/32’, referring to 12, 32 oz units per case; typically, institutional units are typically consumed at the point of purchase or service (e.g., schools, hospitals, prisons) or industry (including restaurants, food-caterers, cafeterias, hotel chains, airlines). Most Institutional packs are 32 oz. or more.
- **“Bulk”** refers to all non-retail or non-institutional packaged forms of FCOJ/FCGJ/FCTJ/SSOJ/SSGJ/SSTJ, including, pails, bins, totes, barrels, and tankfarm stored products
- **“Total Gross Gallons”** includes all retail, institutional, and bulk product
- **“Reprocessed”** refers to any previously manufactured products being packed, packaged, or blended into the same or a different form. Concentrates may be ‘reprocessed’ by actions such as reconstitution into single strength form, or by packaging into retail, institution, or bulk forms of concentrates. Single strength juices may be ‘reprocessed’ by activities such as packaging, blending SSJ for bulk shipment, or by evaporation to produced concentrated forms.
Data entry must take into consideration the proper Pounds Solids associated with volumes at different Brix values and the final form of the product. When entering data for ‘reprocessing’, the reprocessing value is to be associated with the final form of the product (e.g., concentrate), and not necessarily the form of the starting material. When SSJ is evaporated into concentrate, the PS being reprocessed are credited to concentrate – the PS produced become a ‘receipt’ of PS to the concentrate inventory (as well as a reduction in the SSJ inventory). The total PS of inventory remains substantially the same – only the form of the juice product changes. ‘Re-processed’ always refers to production activities utilizing previously existing juices (usually from storage); reprocessed juices are considered differently from ‘new’ juice freshly extracted from fruit.
- **“Chilled Juice”** refers to any juice at ‘Single Strength Equivalence’ (single strength orange juice is defined to be juice at less than 20° Brix; grapefruit single strength juice is only defined as “unconcentrated” by US Standards of Identity). Chilled juice may be produced from juice as it expressed (extracted) from fruit, or juice prepared by reconstitution of concentrated juice with water. Both ‘Not From Concentrate’ juices and juices reconstituted from concentrates are considered to be ‘chilled juices’.
- **“Total Net Pounds Solids (PS)” or “Net Pounds Solids (PS) from Fruit”** is calculated as Total Gross PS produced minus Reprocessed PS; the resulting PS figure represents the PS of juice from fruit for the week. All production must come from one of two sources – fruit, or pre-existing (re-processed) inventory. The Total Gross PS reported as ‘produced’ [packed or produced] MUST equal the total PS supplied as reported as coming from the combination of PS from Fruit, and Re-processing PS.
- **“Reported Net Loss or Gain”** refers to circumstances where the previous week’s ending inventory, plus all receipts, and minus all usages, does not total to the measurement or calculation of current week’s ending inventory. ‘Net losses or gains’ represent this discrepancy. All facilities should pay attention to significantly large or commonly occurring net loss/gain values being reported. Consistently significant net loss/gain values should be reported to production/management for investigation of cause(s). NET LOSS VALUES ARE THE ONLY NEGATIVE VALUES THAT MAY BE REPORTED ON PROCESSOR STATISTICS DATA ENTRY/INPUT FORMS- ALL OTHR VALUES MUST BE REPORTED AS POSITIVE VALUES!!
- **“Yield, Gal/Bx”** is calculated as Total Net Gallons [from fruit]/Total Boxes fruit for the named product (FCOJ/FCGJ/FCTJ/SSOJ/SSGJ); this value is calculated from the PS/Box yield.

- **“Goods on Hand”** – Inventory held and or controlled , in Pounds Solids (PS), for all goods (packaged or bulk) at the close of the reporting week. Goods On Hand is to include all physical inventory of products held in the reporting facility’s warehouses within the State of Florida, or held and controlled by you in non-reporting facilities outside storage within the State of Florida. It does NOT include product owned by you but held within another reporting facility’s warehouse(s); that inventory is to be reported by the other reporting facility(s). It includes inventory held in your warehouses for both reporting and non-reporting entities (Co-packed or other stored product). It includes inventory covered by (i) firm contract; (ii) bill and hold; (iii) unshipped confirmed orders; (iv) by bearer warehouse receipts held by you without regard the source of the product and without regard to whether the product is intended to be delivered in fulfillment of futures contracts; (v) includes foreign imports even though under Customs bond and even though duty is unpaid; and (vi) toll pack product.
- **“Brix equivalent”** – gallons of juice converted on the basis of Brix value (sugar content), to gallons of juice at another Brix value; tables for converting one Brix value and volume to another Brix value and volume are available.
- **“Non-Domestic (Fruit) Product”** – products produced from non-domestic fruit sources. This category is also meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This category is also used to capture non-domestic FCOJ held in the US and transported into Florida, where the fruit source for the product is non-domestic fruit.
- **“Domestic (Fruit) Product”** – products from domestic fruit sources other than Florida fruit (this may include U.S. state and U.S. protectorate sources). This category is meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). .
- **“FL-based Product, Non-Reporting Facility”** – product already based in FL that is stored or supplied to a Non-Reporting (Florida-based) Facility. ‘Non-Reporting Facility’ is any third-party possessing product in Florida, not currently reporting data to FDOC. The FDOC rules attempt to capture data from most Florida parties or facilities handling citrus products, but there some facilities that are exempt, or otherwise not currently reporting to FDOC, and there may be the occasional receipt from such facilities.
- **“Disappearance”** – in context refers to reduction of inventory by various activities; this data primarily tracks the usage of concentrates to produce other products, and to track the associated reduction in concentrate inventory
- **“Used in Chilled Juice”** - in the context of concentrate disappearance, chilled juice refers to juice prepared by reconstitution of concentrated juice with water. This category of disappearance is used to account for PS reduction in concentrate inventory, AND the PS must also be reported on Input Form SSJ as part of the ‘reprocessed’ product used in the total production of ‘chilled juice’ (on the SSJ form, chilled juice includes both reconstituted and Not From Concentrate (NFC) juice production).
- **“Bulk Pounds Solids Exported”** - “Exported” – any product exported out of the United States (This will include Canada).
- **“Used in Beverage Base or Diluted Drinks”** – refers to the use of concentrated products for the purpose of producing beverage base products, blended juice products, or other products composed of less than 100% juice

- **“Used in Canned Recon”** – use of concentrated inventory to produce re-constituted juices (where water is added to concentrate to reduce the Brix value of the product to levels defined as ‘single strength juice’), and to produce canned products.
- **“TOLL PACK to Non-Reporting Party”** – Toll Packed products are generally products processed/packaged for a third party. For reporting purposes, delivery of product is reported as “Toll Pack” whether delivered during the week of processing or not. “Toll Pack” amounts are reported as ‘disappearance’ only during the Reporting Week that the product is delivered (when inventory is relieved). The most common circumstance involves a third party delivering fruit to a processor for processing where the delivering party maintains ownership of the resulting product; when the processor delivers the stored product to the toll packer, or as directed by the toll pack product owner, the disappearance is reported under TOLL PACK. If the product is delivered to another Reporting Facility, it is to be reported as an intercaninery/interfacility delivery.
- **“Sold (or Delivered) to a Reporting Facility”** – includes bulk products transferred between Reporting Facilities; this category is recorded separately to allow transfer of products without creating a ‘movement’ (the net reported inventory does not change with such an exchange of products). Also ‘Intercaninery Transfer’.
- **E-M-U [Export-Military-USDA]– Movement of Frozen Concentrates, Canned Products, and Chilled Juices**
 - **“Movement”** – delivery of inventory by Export, or by Military or USDA purchase contracts.
 - ◆ **“Export”** – Any product transported out of the country (this will include Canada)
 - ◆ **“Military”** – contracts for sale to the United States Military Services
 - ◆ **“USDA”** -- contracts for sale to the United States Department of Agriculture

**FDOC INPUT FORM FB/FCOJ
ORANGE FIELD BOX DATA and
FROZEN CONCENTRATED ORANGE JUICE**

Input Form FB/FCOJ is to be filed weekly, when fruit is being processed for any orange product, when FCOJ is being produced by fruit processing, and during those weeks when fruit is not being processed but in which FCOJ products are being processed/reprocessed for packaging and bulk activities. **Input Form FB/FCOJ** is designed to provide data that will be compiled and published by FDOC as Weekly Reports to the Florida citrus industry and other interested parties. **ALL DATA ON THIS WORKSHEET MUST BE ENTERED AS POSITIVE VALUES, EXCEPT FOR LINE 26 –‘NET LOSSES/GAINS’.**

Input areas include --

(1) **FIELD BOX DATA—BOXES USED IN ALL ORANGE PRODUCTS**--data associated with the amount of fruit delivered/processed, the Pounds/Solids (PS) realized, and the pricing associated with that fruit for the week; data will generate calculations of the yields of FCOJ in terms of both gallons/box of fruit, and PS/box of fruit.

(2) **FCOJ CURRENT WEEK PRODUCTION PACK** --data associated with the amount of processed concentrated products, processing of fruit into FCOJ, reprocessing of existing FCOJ, and the combined packaging and bulk manipulation of FCOJ for the week;

(3) **FCOJ REPORT OF ‘GOODS ON HAND’** --data associated with inventories, receipts and deliveries of FCOJ products to third parties, and data for transfers of FCOJ products among and between the reporting Facilities (Intercannery/Interfacility Transfers - ICT)

(3a) **FCOJ BULK POUNDS SOLIDS (PS)-- USAGE** – data associated with the various categories of usage of bulk FCOJ at a reporting facility; *aka* ‘disappearance’

(3b) **FCOJ EXPORT-MILITARY-USDA [E-M-U] PURCHASES** – data associated with activities specifically for Exports, Military Purchases, and USDA purchases.

As with all data Forms, accuracy in data reporting, and auditing of data inputs, is extremely important. The electronic format of **Input Form FB/FCOJ** incorporates multiple auditing evaluations and warning ‘flags’ that evaluate data for accuracy and reasonableness. Specific calculations and audits are described below.

Input Form FB/FCOJ - Specific Data Entry Instructions

FIELD BOX DATA—BOXES USED IN PRODUCTION OF ORANGE PRODUCTS (FCOJ, SSOJ). On **Input Form FB/FCOJ**, each data entry, or calculation, line is numbered. Several cells on the worksheet will ‘flag’ errors such as missing data or data that produces values outside of expected historical or otherwise reasonable values. Flags may appear, then disappear as expected (or yet to be entered) data is entered. Facilities are expected to audit/review their data and to correct data associated with flags before submission of data to FDOC.

Tangerine/mandarin fruit received and co-processed with round oranges are to be reported on Form FB/FCOJ. Tangerine varieties that meet the federal/state standard of identity for ‘tangerine’ and that are processed solely as ‘tangerine’ products are to be reported on **Form FCGJ/FCTJ** (in the ‘FCTJ’ section).

N.B. --Note that starting from the ‘delivered in’ price, neither advertising tax nor inspection fees should be included when reporting the average price per PS; ‘average prices’ are to be reported as ‘weighted average prices’(average of costs for all PS and all boxes for each category).

PRICED FRUIT --With Final Price Known For Fruit Received During The Week Of Reporting

‘1. Final Spot And Contracted Prices Basis Established For Current Crop Season Only (S/CSC)’

This category may also include contracts with ‘floor’ and ‘rise’ language, if the FINAL price or pricing basis for the ‘rise’ is known during the week of delivery/processing.

Line 1 - Enter the number of boxes of fruit acquired for the week on a ‘Spot’ or current season ‘Contract’ basis, where the pricing has been established, and final pricing is based upon the current crop season only (S/CSC). If a value is entered on Line 1, audit flags will ‘expect’ a value to be entered on Lines 2 & 3.

Line 2 - Enter the number of Pounds Solids (PS) acquired for the week on a S/CSC basis. This is the total of PS reported by the State Test House for the boxes received and reported on Line 1. Audit flags will check for reasonable yields.

Line 3 - Enter the weighted average price for the PS reported on Line 2. The ‘weighted average price’ per PS should be calculated as the sum of dollars required for total PS received on a S/CSC basis, divided by the total PS received on a S/CSC basis.

Line 4 – Calculates the S/CSC \$price/box by dividing the sum of dollars required for the total PS received, by the number of total boxes received on a S/CSC basis.

‘2. Final Pricing Basis Established Prior to Current Crop Season, or for Current and/or future seasons (Long Term Contract Basis--LTC)

Line 5 - Enter the number of boxes of fruit acquired for the week on an LTC [Long Term Contract] basis. If a value is entered on Line 5, audit flags will ‘expect’ a value to be entered on Lines 6 & 7.

Line 6 - Enter the number of Pounds Solids (PS) acquired for the week on an LTC basis. This is the total of PS reported by the State Test House for the boxes reported on Line 5.

Line 7 - Enter the weighted average price for the PS reported on Line 6. The ‘weighted average price’ per PS should be calculated similarly as described above.

Line 8 - Calculates the LTC \$price/box by dividing the sum of dollars required to acquire the total PS, by the number of total boxes acquired for the week on an LTC basis.

PRICED FRUIT --With Only an Intermediate Price Known For Fruit Received During The Week Of Reporting

‘3. With Only a Known Intermediate Price’

Line 9 - Enter the number of boxes acquired for the week, With only a Known Intermediate Price. This includes ‘Participation’ pricing, both seasonal and multi-year; this may also include contracts with ‘floor’ and ‘rise’ language, if the FINAL price or pricing basis is not known during the week of delivery/processing. If a value is entered on Line 9 audit flags will ‘expect’ a value to be entered on Lines 10 & 11.

Line 10 - Enter the number of Pounds Solids (PS) acquired for the week on a Known Intermediate Price basis. This is the total of PS reported by the State Test House for the boxes reported on Line 9.

Line 11 - Enter the weighted average price for the PS reported on Line 10. The ‘weighted average price’ per PS should be calculated similarly as described above.

Line 12 - Calculates the Known Intermediate Price \$price/box by dividing the sum of dollars required to acquire the total PS, by the number of total boxes.

NON-PRICED FRUIT – Final or Intermediate prices are not known for Fruit Received During The Week Of Reporting, or prices otherwise not reported by instructions. Non-priced fruit may be fruit for which a facility is ‘co-packing’ for another facility, where the processing facility does not know, or is not provided, the price of the fruit being co-packed.

‘4. WITHOUT Final or Intermediate Price Known’

Line 13 - Enter the number of boxes acquired for the week with no Final or Intermediate pricing known during the week the fruit is received.

Line 14 - Enter the number of Pounds Solids (PS) acquired for the week for the boxes with no Final or Intermediate pricing known. This is the total of PS reported by the State Test House for the boxes reported on Line 13.

‘5. Others (Co-ops, Processor Owned)’

Line 15 - Enter the number of boxes acquired for the week on an ‘Others’ basis during the week the fruit is received. This includes boxes for which prices are not reported due to price reporting instructions (fruit owned by a Co-op, owned by a processor, processor employee owned, etc.)

Line 16 - Enter the number of Pounds Solids (PS) acquired for the week on an ‘Others’ basis. This is the total of PS reported by the State Test House for the boxes reported on Line 15.

SUMS

Line 17 – Calculation that sums the total boxes reported for all categories of fruit used in the production of orange products. This sum is also used later for Yield and Average Prices per box calculations. Cells to the right will report the sum of boxes reported as used for FCOJ and SSOJ on their respective Data Input Forms. These values should be audited for equivalence! The total of boxes used for producing FCOJ and SSOJ must equal the total of boxes received.

Line 18 - Calculation that sums the total PS reported for all categories of fruit used in the production of orange products. This value is also used later for ‘Yield’ and ‘Average PS per box’ calculations.

Line 19- Calculation of the yield of ‘Avg. PS/Box’ from the totals on Lines 17 and 18. The cells in the columns to the right side of column ‘D’, Lines 1 to 19, contain various audit functions and formulas. These auditing cells ‘flag’ (present) a message only when an occurrence of data entry is not properly matched with other required data e.g., entering boxes without entering PS, or entering values for the number of boxes in a section of priced fruit without entering a price. There are also calculation cells that show the total dollars for each pricing category.

All ‘PS/Box’ yields are calculated for each category, and flags are raised when the yield values calculated do not fall within expected ranges.

Each auditing, flag, and calculation cell is ‘locked’ [as are other cells that have a light green background]. All locked (usually with light green or yellow background) cells are either calculation cells, or the accompanying descriptions. Cells with a yellow background are also locked, and are associated with key data points, ‘flags’ or other auditing information.

FCOJ CURRENT WEEK PRODUCTION PACK – On **Input Form FB/FCOJ**, Production data is entered showing the total production (*aka* ‘pack’) of FCOJ from fruit, and from pre-existing inventories, along with certain packaging, reprocessing, and production associated adjustments to inventory. This data will be utilized to test inventory balances, to provide ‘movement’ calculations, and to calculate production activities. The production of FCOJ is to be reported on the basis of total Pounds Solids (PS) produced/utilized, by category, for the week.

The auditing system assumes that the total amount of ‘production’ (pack) PS for all packed materials must be matched by the total amount of PS used. The total amounts of PS used must come from ‘re-processing’ (meaning reworking and using pre-existing solids) or from fruit processed for the week (‘new’ solids). The production total PS must equal the source total PS used. If this equivalence does not occur, a flag will appear stating ‘Net PS DO NOT Calculate’. **This flag must be cleared by changing one or more values.** The amount of production and the amount of reprocessing reported will be used in auditing processes performed later for Goods On Hand. This ‘Net PS’ calculation does not incorporate production, handling, or storage losses or gains. That net (loss/gain) value is associated with inventories reported and audited later.

Line 20 – Enter total PS of FCOJ packed (packaged) into ‘Retail’-sized units

Line 21 - Enter total PS of FCOJ, that have been packed into ‘Institutional’-sized units

Line 22 - Enter total PS of FCOJ that have been packed or stored in ‘Bulk’-type containers ((pails, totes, tankfarm tanks, etc.)

Line 23 – Calculation sum of Lines 20-22; termed ‘Gross Total Production PS’

Line 24- Enter the total PS of FCOJ ‘reprocessed’. This value represents the volume of pre-existing inventory that was re-used during the current week to generate all or part of the reported activity in ‘Retail’ or ‘Institutional’ packaged goods, and all or part of the ‘bulk’ packaged/processed/produced. Reprocessing amounts for FCOJ may also include the amount of FCTJ (Frozen Concentrated Tangerine Juice) PS blended with FCOJ, Single Strength Orange Juice (SSOJ) PS evaporated to produce FCOJ, and received (incoming) FCOJ PS manipulated, blended, and either packaged or transferred to bulk storage. On Line 24, adjacent cells will show values you have entered (or must enter) on Forms FCGJ/FCTJ, Line 66, ‘FCTJ Reprocessed’ (as FCOJ), and Form SSJ, Line 9, ‘Evaporated SSOJ PS’ (into FCOJ). The value shown in the adjacent cells will come from data entry on FCTJ & SSOJ respective Input Forms. These volumes **ARE NOT automatically entered** as part of the value on Line 24; they are there as a reminder to you to include them in the ‘reprocessed’ value.

- a. When there is no fruit processed, it is assumed that all packaged or bulk goods produced have come from the ‘reprocessing’ of pre-existing or received FCOJ, FCTJ, or SSOJ inventories. When SSOJ is evaporated, those solids are considered to be part of FCOJ ‘re-processing’, not SSOJ re-processing; the product type being made is the key.
- b. When fruit is being processed, it is important that processing activity associated with ‘new’ inventory (that came from fruit processing) is distinguished from processing and packaging activities that involve pre-existing (‘old’) inventory.
- c. FDOC compiles and reports separately the value of ‘new’ inventory that is created strictly by the processing of fruit. This calculation sums all packing activities and subtracts all that activity that was derived from pre-existing inventory (e.g., ‘re-processing’). The solids derived only from fruit is called ‘Net PS from Fruit’

- d. Verify data on other Input Forms that report PS concentrate from tangerines, and from hybrids, and PS of SSOJ reprocessed into concentrate; these values must be reported as part (or all) of the reported 'reprocessed' FCOJ PS on Line 24.

Line 25 - "Net Pounds Solids (PS) from Fruit" -- calculated by the difference in "Reprocessed PS" and 'Gross Total Production PS' (Packed). This value is later used in the calculations and reporting of 'Yield' as FCOJ PS produced per box of fruit. It is important to report the value for 'Reprocessed PS' so that it includes known work-in-progress (WIP), carryover, or other juices derived from the reprocessing activities for the reporting week. This allows the 'Net PS from Fruit' value to represent only concentrates derived from fruit processing. FDOC will assume that IF NO fruit is reported as being processed for the Reporting Week any value for 'Net PS from Fruit' is reported in error. The Input Form FB/FCOJ will calculate and compare these data entry points, and a flag will be generated if the data does not calculate appropriately.

A processor will often have an accurate measurement of the 'Net PS from Fruit', and will calculate the 'Reprocessed' value from known values for 'Pack' and 'Net PS from Fruit'. Either calculation is acceptable.

Line 26 – Enter known losses or gains realized during FCOJ production, handling, transportation, or storage. During production, it is common to experience losses or gains in packaged amounts or weekly inventory determinations, compared to calculated expectations. Spillage or other losses must also be accounted for in properly reporting current FCOJ Goods on Hand. This value shall include any known losses or gains occurring during the transportation of FCOJ between processors ('Intercannery transfers'), or transportation between storage locations controlled by a single reporting facility ('Interfacility transfers'). Failure to account for these gains or losses may give rise to 'false' movement figures for the industry as a whole. **THIS IS THE ONLY LINE ON THIS WORKSHEET WHERE NEGATIVE VALUES ARE ACCEPTABLE!!!**

Line 27 - Enter the total boxes of fruit used ONLY for the production of FCOJ. **This value is critical** for calculating and reporting accurate Yield data for PS/box and gallons/box of 42° Brix FCOJ.

Line 28 – Calculates the 'Yield per Box' of fruit. The 'FCOJ Yield per Box' is calculated from the Total Boxes of fruit used in the production of FCOJ, and the Net [FCOJ] PS from Fruit; if the calculated value falls outside of expected (historical) ranges, a flag will be generated. FDOC expects facilities to audit data entry forms for flags and to address the questionable data. Reasonable FCOJ PS yield values have historically ranged between 4.1 and 8.2 PS per box.

The yield in terms of PS of FCOJ per box of fruit is a key value used by the industry, expressed in equivalent Gallons of 42° Brix FCOJ on FDOC Weekly Reports. It is critical to report the 'Net PS from Fruit', and 'Boxes Used in FCOJ (ONLY!)' values correctly.

FCOJ REPORT OF GOODS ON HAND-- Input Form FB/FCOJ provides data entry points for Goods on Hand (GOH) for both the current week (CW), and the previous week (PW). This data is needed to support calculations of both individual facility and combined Reporting Facility data 'movement' values, and to provide key data for auditing the 'reasonableness' and accuracy of data within a facility's GOH reporting. Values are reported as Pounds Solids (PS) GOH.

Report all inventories held by you within your facilities or held for you under your control at an outside storage facility that does not report to the FDOC. All storage facilities of a certain size are required to report inventory and production activities to FDOC, but in the rare case where

this is not true, each facility is responsible for reporting that inventory. Your facility is also responsible for reporting any inventory you hold, whether it is owned by you, owned by another Reporting Facility (or its subsidiaries), or inventory held under your control for any other party. You are not responsible for reporting your inventory held and controlled by any other facility currently reporting this data to the FDOC.

Line 29 – Enter both the CW and PW values for ‘Retail’ Goods on Hand.

Line 30 - Enter both the CW and PW values for ‘Institutional’ Goods on Hand.

Line 31 - Enter both the CW and PW values for ‘Bulk’ Goods on Hand.

Line 32 – Calculation that sums the total Goods on Hand, both PW and CW

Line 33 – Calculation of ‘Bulk Inventory Differential’ -- **Input Form FB/FCOJ** will calculate the ‘net’ change in bulk inventory (Line 33) by summing production, net losses/gains, and all receipts of bulk products to the PW GOH, and subtracting reprocessing and CW bulk GOH. This calculation generates a weekly ‘Bulk Inventory Differential’ that reflects the net changes in inventory value due to processing, production packing, and receipts. This value will be later compared to the sum of all forms of bulk FCOJ usage (‘disappearance’). Those values must be equal, and this calculation provides an audit trail for verifying accurate reporting of the CW bulk Goods on Hand.

Receipts of bulk Inventory, with reporting based upon sources

Line 34 – ‘Receipts of Non-Domestic (Fruit) Product’ – enter the PS of bulk FCOJ received that was produced from non-domestic fruit sources. This category is also meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This category is also used to capture non-domestic FCOJ held in the US and transported into Florida, where the fruit source for the product is non-domestic fruit. This Line is also where you are to report receipts of ‘blended’ FCOJ products where no domestic fruit product sources are declared as part of the blend, but would include blends of any combination of declared non-domestic fruit origin products.

Line 35- Receipts of Domestic (Fruit) Product’ – enter the PS of bulk FCOJ received which was produced from domestic fruit sources other than Florida fruit (this may include U.S. state and U.S. protectorate sources). This category is meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This does not include non-domestic fruit brought into the US and processed domestically.

This Line is also where you are to report receipts of ‘blended’ FCOJ products where a domestic fruit source product is declared as part of the blend.

Once a non-Florida (fruit source) product (domestic or non-domestic) product is reported as received in Florida, it is only reported as a domestic/non-domestic receipt the one time; once included in the Florida industry inventory, the product becomes ‘Florida-based’ inventory and the fruit source distinction is no longer relevant to these reporting instructions. Only the facility that first takes physical possession within Florida (or ownership if the received product is transferred to a third party [non-reporting] storage facility under the Reporting Facility’s control) will report the amount as a receipt of a domestic/non-domestic product. If, for instance, one Reporting Member moves any bulk FCOJ product (e.g., Brazilian FCOJ or All-Florida FCOJ) within Florida to another Florida facility, it is reported as ‘Bulk Delivered to a Reporting Facility (Line 47 below); it is not again to be reported/categorized as a ‘domestic/non-domestic receipt/delivery’.

Line 36 - ‘Receipts of FL-based Product from Non-Reporting Facility’ – enter the PS of product already based in FL that has been received from a Non-Reporting (Florida-based) Facility. ‘Non-Reporting Facility’ is any third-party possessing product in Florida, not currently reporting data to FDOC. The

FDOC rules attempt to capture data from most Florida parties or facilities handling citrus products, but there are some facilities that are exempt, or otherwise not currently reporting to FDOC, and there may be the occasional receipt from such facilities.

'Foreign Imports', and 'Domestic receipt of a non-FL product' -- this terminology was used previously in reporting receipts into Florida facilities, and distinction was made between 'dutiable' and 'nondutiable' or 'zero rate duty' FCOJ products. Those distinctions are no longer utilized within these reporting instructions for domestic and non-domestic product receipts.

Line 37 – A total of 'Bulk RECEIVED from Reporting Facilities' appears in the Line 37 summation cell. This data captures one part of the transfer of bulk products between all Reporting Facilities. Receipt data is entered into the adjacent section (to the right) of the **Input Form FB/FCOJ** as receipts of bulk FCOJ from each specific processing or storage facility. Enter the PS of bulk FCOJ received from each of the Reporting Facilities listed; each current Reporting Facility's abbreviation is listed so that data is entered in a specific cell. Do NOT change headings or create your own. If you have a transaction with an unlisted facility, please contact FDOC Staff for instructions. The worksheet 'Facility Abbrev' provides translations of the abbreviations.

- a. Report as 'Bulk Received from a Reporting Facility' the transfer of product from your facility to, or from, an outside storage facility in Florida (also a Reporting Facility). When losses and gains associated with such transfers are realized, those volumes will be reported to FDOC as part of "Net Gains or Losses due to processing, handling, and storage" for the week.
- b. Intercannery/Interfacility Transfers (ICT) differentials are maintained and tracked separately for the purposes of isolating these amounts from other calculations of 'movement'. From the perspective of the Florida citrus industry, an ICT of FCOJ from one Reporting Facility to another is equivalent to moving FCOJ from one tankfarm to another within a single facility --- there should be no net change in total GOH once the transaction has been completed. Recognized gains or losses during ICT should be reported as part of FCOJ 'Net Loss/Gain in Production, Handling & Storage' on Line 26.

In the short term, ICT differentials may often be generated due to timing issues in shipping and receiving bulk goods. Data submitted to FDOC for any one reporting week may not capture all ICT shipments and receipts that actually occurred over more than one effective Week Ending reporting date. One facility may ship product in one reporting week, while the receipt of that product is accounted for in a following reporting week by the receiving facility. FDOC will track net ICT, and identify unbalanced transfers, throughout the season.

Do NOT report the transfer of products between your own company storage facilities if they do not separately report data to the FDOC. Those inventories are part of the total goods on hand you report every week, and these internal transfers do not require FDOC tracking. Recognized gains or losses during such transfers should be reported as part of FCOJ 'Net Loss/Gain in Production, Handling & Storage' on Line 26.

Line 38 – 'Total Bulk Received' – Calculation sum of Lines 34-37

Line 39 – As with bulk FCOJ received from another facility, enter the amount, in PS, of Cased Goods of FCOJ received from a Reporting Facility in the area adjacent to Line 39.

FCOJ BULK PS -- USAGE - Input Form FB/FCOJ provides data entry points for several forms and categories of bulk FCOJ usage. The primary descriptions of FCOJ usages are also termed categories of 'Bulk FCOJ Disappearance'.

Line 40 – ‘Used in COJ’ - Bulk FCOJ PS Used in Chilled Orange Juices [COJ] (Packaged and Bulk) – Enter the PS of FCOJ used by the reporting facility in the production of Chilled Juice products. Do not report any values other than what is known to have occurred within your facilities or under your control (the point of this value is to account for part of your FCOJ ‘disappearance’). A ‘flag’ may prompt you to check the data entry point on the SSJ Input Form for equivalence to this value. This value should be equal to the value shown on the SSJ Input Form, Line 4.

Line 41 – ‘Bulk Exported’ – This value is referenced from data entry further down the Input Form (within the “E-M-U” data entries. This value will reflect the PS of bulk FCOJ used for export. This includes bulk FCOJ shipped to Canada.

Line 42 – ‘Used in Beverage Bases and Diluted Drinks’-- Enter the PS of bulk FCOJ used by the reporting facility in the production of beverage bases, or in the production of diluted (less than 100% juice) drinks and blends.

Line 43 – ‘Used in Canned Recon’ – Enter the PS of bulk FCOJ used by the reporting facility in the production of reconstituted, and canned, products.

Line 44 – ‘Sold to a Non- Reporting Facility or Customer’ – Enter the bulk PS of inventory sold/delivered to a third party (non-reporting) in or out of the State of Florida. This value should include bulk products sold under special purchase plans such as Military contracts, and USDA purchase plans. **Do Not** include exports ; these are accounted for separately.

Line 45 – DELETED – NO LONGER USED

Line 46 – ‘TOLL PACK to Non-Reporting Facility/Owner’ - (Reported during the Week Shipped)— Enter the PS of bulk FCOJ used by the Reporting Facility in the production of product processed for a third party (Non-Reporting). For FDOC reporting purposes, product is reported as ‘Toll Pack’ during the week that the product is actually delivered, whether delivered during the week of production or not. “Co-packed” products delivered to another reporting facility are reported on **Line 47**.

Line 47 – ‘Bulk Delivered to a Reporting Facility’ (Includes Co-Pack amounts delivered to Reporting Facilities). – A total of ‘Bulk DELIVERED to other Reporting Facilities appears in the Line 47 summation cell. Receipt data is entered into the adjacent section (to the right) of the **Input Form**. Enter the data as described above for Line 37 (Total Bulk Received).

- a. Do NOT record as bulk disappearance or usage the transfer of product between your facilities, or from your facility to an outside storage facility (non-Reporting facility), if you maintain ownership of the product shipped. This is an ‘interfacility transfer’, as described for Line 37. You have not changed your inventory and that type of change in warehousing should not be reported. When losses and gains associated with such transfers are realized, those volumes will be reported to FDOC as part of “Net Gains or Losses due to processing, handling, and storage” for the week.
- b. A list of current Reporting Facilities is included with these documents, and provided through updates from FDOC, to assist in the proper recording of ‘intercannery/interfacility’ transfers (between reporting facilities only)
- c. Do NOT include Futures transactions as additional values on Line 47. Futures transactions are not recorded separately from other transactions.

Line 48 – ‘Total Bulk Usage’ - Calculation sums Lines 40 – 47.

Line 49 – ‘Total Bulk Inventory Reduction’ – Calculation that sums Line 40-48, and other bulk deliveries of bulk FCOJ, e.g., E-M-U shipments.

This calculated value is compared on **Input Form FB/FCOJ** to the value on Line 33. Any difference other than zero will generate a flag alerting data entry personnel that the data does not match; a further audit of data entries should be made to determine the source of the discrepancies and clear this flag. ‘Round-off’ differences will occasionally produce a value of +/- 1 that can be ignored.

Line 50 – In the area adjacent (to the right) to Line 50, enter the amount, in PS, of any cased goods delivered to another Reporting Facility.

Line 51; Line 52 – No longer used

FCOJ EXPORT-MILITARY-USDA [E-M-U] SHIPMENTS – **Input Form FB/FCOJ** provides data entry points for specific deliveries for Exports, Military Purchases, and USDA purchases.

Line 53 – Enter the PS amounts of packaged FCOJ products Exported (including Canada).

Line 54 – This value is copied into Line 41 above for part of the ‘disappearance’ calculations. Enter the PS of bulk FCOJ used for export (including Canada).

Line 55 – Enter the PS of packaged FCOJ products delivered as Military Purchase.

Line 56 – Enter the PS of bulk FCOJ delivered as Military Purchase; this amount should already have been included in the total reported on Line 44.

Line 57 – Enter the PS of packaged FCOJ delivered as USDA Purchase

Line 58 – Enter the PS of bulk FCOJ delivered as USDA Purchase; this volume should already have been included in the total reported on Line 44.

Line 59 – Calculation that sums all EMU sales

**FDOC INPUT FORM FCGJ & FCTJ
GRAPEFRUIT FIELD BOX DATA and
FROZEN CONCENTRATED GRAPEFRUIT JUICE**

Input Form FCGJ & FCTJ is to be filed weekly, when fruit is being processed for any grapefruit product, when FCGJ and or FCTJ is being generated by fruit processing, and during those weeks when fruit is not being processed but in which FCGJ or FCTJ products are being processed for packaging and bulk activities. **Input Form FCGJ & FCTJ** is designed to provide data that will be compiled and published by FDOC as Weekly Reports to the Florida citrus industry and other interested parties. **ALL DATA ON THIS WORKSHEET MUST BE ENTERED AS POSITIVE VALUES, EXCEPT FOR LINE 26 –‘NET LOSSES/GAINS’!!!** **Instructions for the FCTJ portion of the Form are available as a separate set of instructions.**

Input areas include --

- (1) **FIELD BOX DATA—BOXES USED IN ALL GRAPEFRUIT PRODUCTS** --data associated with the amount of fruit processed, the Pounds/Solids (PS) realized, and the pricing associated with that fruit for the week; data that generates calculations of the yields of FCGJ in terms of PS/box of fruit.
- (2) **FCGJ CURRENT WEEK PRODUCTION PACK** --data associated with the volume of processed concentrated products, processing of fruit into FCGJ, reprocessing of existing FCGJ, and the combined packaging and bulk manipulation of FCGJ for the week;
- (3) **FCGJ REPORT OF GOODS ON HAND** --data associated with inventories, receipts and deliveries of FCGJ products, both to third parties, and transfers of FCGJ products between Reporting Facilities (Intercannery/Interfacility Transfers - ICT)
- (3a) **FCGJ BULK Pounds Solids (PS) -- USAGE** – data associated with the various categories of usage of bulk FCGJ at a Member facility
- (3b) **FCGJ EXPORT-MILITARY-USDA [E-M-U] PURCHASES** – data associated with specific sales movement for Exports, Military Purchases, and USDA purchases.

As with all data Forms, accuracy in data reporting, and auditing of data inputs, is extremely important. The electronic format of **Input Form FCGJ & FCTJ** incorporates multiple auditing evaluations and warning ‘flags’ that compare data for accuracy and reasonableness. Specific calculations and audits are described below.

Input Form FCGJ - Specific Data Entry Instructions

FIELD BOX DATA—BOXES USED IN PRODUCTION OF GRAPEFRUIT PRODUCTS (FCGJ, SSGJ) -- On **Input Form FCGJ**, grapefruit are classified as ‘white’ or ‘red/pink’ [also ‘colored’], and as ‘priced’ or ‘nonpriced’. Each data entry, or calculation, line is numbered on **Input Form FCGJ**. Several cells on the worksheet will ‘flag’ errors such as missing data or data that produces values outside of expected values. Flags may appear, then disappear as expected data is entered. Facilities are expected to audit/review their data and correct data associated with flags before submission of data to FDOC.

N.B. --Note that starting from the ‘delivered in’ price, neither advertising tax nor inspection fees should be included when reporting the average price per PS; ‘average prices’ are to be reported as ‘weighted average prices’(average of costs for all PS and all boxes for each category).

'White, Priced'

Line 1 - Enter the number of boxes of white grapefruit acquired on a 'priced' basis, for the week. 'Priced' fruit means that **final** prices/box (or PS) are known during the week of delivery/processing it may include contracts with 'floor' and 'rise' language, if the FINAL price is known before or during the week of delivery/processing.

Line 2 - Enter the number of Pounds Solids (PS) acquired on a 'white, priced' basis, for the week. This is the total of PS reported by the State Test House for the boxes reported on Line 1.

Line 3 - Enter the weighted average price for the PS reported on Line 2. The 'weighted average price' per PS should be calculated as the sum of dollars required to acquire the total PS, divided by the total PS acquired on a 'white, priced' basis.

Line 4 - Calculates the 'white, priced' \$price/box by dividing the sum of dollars required to acquire the total PS, by the number of total boxes.

'Red/Pink, Priced'

Line 5 - Enter the number of boxes of red or pink grapefruit acquired on a 'priced' basis. 'Priced' fruit means that **final** prices/box (or PS) are known during the week of delivery/processing it may include contracts with 'floor' and 'rise' language, if the FINAL price is known before or during the week of delivery/processing.

Line 6 - Enter the number of Pounds Solids (PS) acquired on a 'red/pink, priced' basis, for the week. This is the total of PS reported by the State Test House for the boxes reported on Line 5.

Line 7 - Enter the weighted average price for the PS reported on Line 6. The 'weighted average price' per PS should be calculated similarly as described above.

Line 8 - Calculates the 'Red/Pink, Priced' \$price/box by dividing the sum of dollars required to acquire the total PS, by the number of total boxes.

'White, NonPriced'

Line 9 - Enter the number of boxes acquired on a 'White, NonPriced' basis for the week. 'Non-Priced' fruit is fruit for which the price may only be determined at a later date (later than the week of delivery/processing). This category will also include contracts with 'participation' language; it may include contracts with 'floor' and 'rise' language, if the FINAL price is not known during the week of delivery/processing.

Line 10 - Enter the number of Pounds Solids (PS) acquired on a 'White, NonPriced' basis for the week. This is the total of PS reported by the State Test House for the boxes reported on Line 9.

'Red/Pink, NonPriced'

Line 11 - Enter the number of red or pink grapefruit boxes acquired on a 'NonPriced' basis. 'Non-Priced' fruit is fruit for which the price may only be determined at a later date (later than the week of delivery/processing). This category will also include contracts with 'participation' language; it may include contracts with 'floor' and 'rise' language, if the FINAL price is not known during the week of delivery/processing.

Line 12 - Enter the number of Pounds Solids (PS) acquired on a 'Red/pink, NonPriced' basis for the week. This is the total of PS reported by the State Test House for the boxes reported on Line 11.

Line 13 - Calculation that sums the total boxes reported for all categories of fruit used in the production of grapefruit products. Also used later for Yield and Average Prices per box calculations. Cells to the

right will report total boxes reported as used in FCGJ and SSGJ; these totals should be audited for equivalence!

Line 14 - Calculation that sums the total PS reported for all categories of fruit used in the production of grapefruit products. Also used later for Yield and Average PS per box calculations.

Line 15 - Calculation of the yield of 'PS/Box' from the totals on Lines 13 and 14.

The cells in the columns to the right side of column 'D', Lines 1 to 15, contain various audit functions and formulas. These auditing cells 'flag' (present) a message only when an occurrence of data entry is not properly matched with other required data e.g., entering boxes without entering PS, or entering values for the number of boxes in a section of priced fruit without entering a price. There are also calculation cells that show the total dollars for each pricing category. All 'PS/Box' yields are calculated for each category, and flags are raised when the yield values calculated do not fall within expected ranges.

Each of these auditing, flag, and calculation cells is 'locked' as are any other cells that have a light green background. All light green background cells are either calculation cells, or the accompanying descriptions of those calculations. Cells with a yellow background are also locked and are associated with 'flags' or other auditing information.

FCGJ CURRENT WEEK PRODUCTION PACK – On **Input Form FCGJ & FCTJ**, Production data is entered showing the total production (*aka* 'pack') of FCGJ from fruit, and from pre-existing inventories, along with certain packaging, reprocessing, and production associated adjustments to inventory. This data will be utilized to test inventory balances, to provide 'movement' values, and to calculate production activities. The production of FCGJ is to be reported on the basis of the PS produced by category, for the week.

The auditing system assumes that the total amount of 'production' (pack) PS for all packed materials must be matched by the total amount of PS used. The total amounts of PS used must come from 're-processing' (meaning reworking and using pre-existing solids) or from fruit processed for the week ('new' solids). The production total PS must equal the source total PS used. If this equivalence does not occur, a flag will appear stating 'Net PS DO NOT Calculate'. **This flag must be cleared by changing one or more values.** The amount of production and the amount of reprocessing reported will be used in auditing processes performed later for Goods On Hand. This 'Net PS' calculation does not incorporate production, handling, or storage losses or gains. That net (loss/gain) value is associated with inventories reported and audited later.

Line 16 – Enter total PS of FCGJ packed (packaged) into 'Retail'-sized units

Line 17 - Enter total PS of FCGJ, that have been packed into 'Institutional'-sized units

Line 18 - Enter total PS of FCGJ that have been packed or stored in 'Bulk'-type containers ((pails, totes, tank farms, tanks)

Line 19 – Calculation sum of Lines 16-18; termed 'Gross Total Production PS'

Line 20- Enter the total PS of FCGJ 'reprocessed'. This value represents the volume of pre-existing inventory that was re-used during the current week to generate part or all of the reported activity in 'Retail' or 'Institutional' packaged goods. Reprocessing volumes may also include Single Strength Grapefruit Juice (SSGJ) PS evaporated to produce FCGJ, and received (incoming) FCGJ PS manipulated, blended, and either packaged or transferred to bulk storage.

On Line 20, an adjacent cell will show the value you have entered on Form SSJ, Line 39, 'Evaporated SSGJ PS for FCGJ'. These volumes **ARE NOT automatically entered** on Line 20; they are there as a reminder to you to include them in the 'reprocessed' value.

- a. When there is no fruit processed, it is assumed that all packaged goods produced have come from the ‘reprocessing’ of pre-existing or received FCGJ or SSGJ inventories. When SSGJ is evaporated, those solids are considered to be part of FCGJ ‘re-processing’, not SSGJ re-processing; the product type being made is the key.
- b. When fruit is being processed, it is important to distinguish processing activity associated with ‘new’ inventory (that came from fruit processing), and processing and packaging activity and volumes that involve pre-existing (‘old’) inventory.
- c. FDOC calculates and reports the volume of ‘new’ inventory that is created strictly by the processing of fruit. This calculation sums all packing activities, and subtracts all of that activity that was derived from pre-existing inventory (e.g., ‘re-processing’). The solids derived only from fruit is called ‘Net PS from Fruit’
- d. Verify data on other Input Forms that report PS of SSOJ reprocessed into concentrate; these values must be reported as part (or all) of the reported ‘reprocessed’ FCGJ PS on Line 20.

Line 21 -“Net PS from Fruit” -- calculated by subtracting “Reprocessed PS” from “Total Gross PS” (Packed). Net PS from Fruit represent amounts of FCGJ derived only from the fruit processed for the week. The value is later used in the calculations and reporting of ‘Yield’ in terms of FCGJ PS produced per box of fruit. It is important to report the value for the ‘reprocessed PS’ value to reflect known work-in-progress (WIP), carryover, or other juices derived from the reprocessing activities for the reporting week. This allows the ‘Net PS from Fruit’ value to represent only concentrates derived from fruit processing. FDOC will assume that IF NO fruit is reported as being processed for the Reporting Week any value for ‘Net PS from Fruit’ is reported in error. The Input Form FCGJ & FCTJ will calculate and compare these data entry points, and a flag will be generated if the data does not calculate appropriately. A processor will often have an accurate measurement of the ‘Net PS from Fruit,’ and will calculate the ‘Reprocessed’ value from known values for ‘Pack’ and ‘Net PS from Fruit’. Either calculation is acceptable.

Line 22 – Enter known losses or gains realized during FCGJ production, handling, transportation, or storage. During production, it is common to experience losses or gains in packaged amounts or weekly inventory determinations, compared to calculated expectations. Spillage or other losses must also be accounted for in properly reporting current FCGJ Goods on Hand. This value shall include any known losses or gains occurring during the transportation of FCOJ between processors (‘Intercannery transfers’), or transportation between storage locations controlled by a single reporting facility (‘Interfacility transfers’). Failure to account for these gains or losses may give rise to ‘false’ movement figures for the industry as a whole. **THIS IS THE ONLY LINE ON THIS WORKSHEET WHERE NEGATIVE VALUES ARE ACCEPTABLE!!!**

Line 23 - Enter the total boxes of fruit used ONLY for the production of FCOJ. **This value is critical** for calculating and reporting accurate Yield data for PS/box and gallons/box of 40° Brix FCGJ.

Line 24 – Calculates the ‘Yield per Box’ of fruit. The ‘FCGJ Yield per Box’ is calculated from the Total Boxes of fruit used in the production of FCGJ, and the Net [FCGJ] PS from Fruit; if the calculated value falls outside of expected ranges, a flag will be generated. FDOC expects facilities to audit data entry forms for flags and to address the questionable data. Reasonable FCGJ yield values range between 3.5 and 6.5 PS per box.

The yield in terms of gallons of of FCGJ per box of fruit is a key value used by the industry expressed in equivalent Gallons of 40° Brix FCGJ on FDOC Weekly Reports.. It is critical to report the ‘Net PS from Fruit’ , and ‘Boxes Used in FCGJ (ONLY!)’ values correctly.

FCGJ REPORT OF GOODS ON HAND-- Input Form FCGJ & FCTJ provides data entry points for Goods on Hand (GOH) for both the current week (CW), and the previous week (PW). This data is needed to support calculations of both individual facility and combined Reporting Facility data ‘movement’ values, and to provide key data for auditing the ‘reasonableness’ and accuracy of data within a facility’s GOH reporting. Values are reported as Pounds Solids (PS) GOH.

Report all inventories held by you within your facilities, or held for you under your control at an outside storage facility that does not report to the FDOC. All storage facilities of a certain size are required to report inventory and production activities to FDOC, but in the rare case where this is not true, each facility is responsible for reporting that inventory. Your facility is also responsible for reporting any inventory you hold, whether it is owned by you, owned by another Reporting Facility (or its subsidiaries), or inventory held under your control for any other party. You are not responsible for reporting your inventory held and controlled by any other facility currently reporting this data to the FDOC.

Line 25 --Enter both the CW and PW values for ‘Retail’ PS Goods on Hand.

Line 26 - Enter both the CW and PW values for ‘Institutional’ PS Goods on Hand.

Line 27 – Enter both the CW and PW values for ‘Bulk’ White FCGJ PS Goods on Hand.

Line 28 – Enter both the CW and PW values for ‘Bulk’ Red/Pink FCGJ PS Goods on Hand.

Line 29 – Calculates the total of Bulk PS of FCGJ GOH, both ‘white’ and ‘Red/Pink’

Line 30 -- Calculation sums the total PS, Goods on Hand, both PW and CW

Line 31 – Calculation of ‘Bulk Inventory Difference’ -- **Input Form FCGJ & FCTJ** will calculate the ‘net’ change in bulk inventory (Line 31) by summing production and all receipts of bulk products to the PW GOH and subtracting reprocessing and CW bulk GOH. This calculation generates a weekly ‘Bulk Inventory Differential’ which reflects the change in inventory value due to processing, production packing, and receipts. This value will be later compared to the sum of all forms of bulk FCGJ usage. Equivalence of these values provides an audit for verifying accurate reporting of the CW bulk Goods on Hand.

Receipts of bulk Inventory, with reporting based upon sources

Line 32 - ‘Receipts of Non-Domestic (Fruit) Product’ – enter the PS of bulk FCGJ received that was produced from non-domestic fruit sources. This category is also meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This category is also used to capture non-domestic FCGJ held in the US and transported into Florida, where the fruit source for the product is non-domestic fruit. This Line is also where you are to report receipts of ‘blended’ FCOJ products where no domestic fruit product sources are declared as part of the blend, but would include blends of any combination of declared non-domestic fruit origin products.

Line 33- Receipts of Domestic (Fruit) Product’ – enter the PS of bulk FCGJ received which was produced from domestic fruit sources other than Florida fruit (this may include U.S. state and U.S. protectorate sources). This category is meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This does not include non-domestic fruit brought into the US and processed domestically.

This Line is also where you are to report receipts of ‘blended’ FCGJ products where a domestic fruit source product is declared as part of the blend.

Once a non-Florida (fruit source) product (domestic or non-domestic) product is reported as received in Florida, it is only reported as a domestic/non-domestic receipt the one time; once included in the Florida industry inventory, the product becomes ‘Florida-based’ inventory and the fruit source distinction is no longer relevant to these reporting instructions. Only the facility that first takes physical possession within Florida (or ownership if the received product is transferred to a third party [non-reporting] storage facility under the Reporting Facility’s control) will report the amount as a receipt of a domestic/non-domestic product. If, for instance, one Reporting Member moves any bulk FCGJ product within Florida to another Florida facility, it is reported as ‘Bulk Delivered to a Reporting Facility (Line 45 below); it is not again to be reported/categorized as a ‘domestic/non-domestic receipt/delivery’.

Line 34 - ‘Receipts of FL-based Product from Non-Reporting Facility’ – enter the PS of product already based in FL that has been received from a Non-Reporting (Florida-based) Facility. ‘Non-Reporting Facility’ is any third-party possessing product in Florida, not currently reporting data to FDOC. The FDOC rules attempt to capture data from most Florida parties or facilities handling citrus products, but there some facilities that are exempt, or otherwise not currently reporting to FDOC, and there may be the occasional receipt from such facilities.

‘Foreign Imports’, and ‘Domestic receipt of a non-FL product’ -- this terminology was used previously in reporting receipts into Florida facilities, and distinction was made between ‘dutiable’ and ‘nondutiable’ or ‘zero rate duty’ FCGJ products. Those distinctions are no longer utilized within these reporting instructions for domestic and non-domestic product receipts.

Line 35 – A total of ‘Bulk RECEIVED from Reporting Facilities’ will be shown on Line 35 when the adjacent section (to the right) of the **Input Form FCGJ & FCTJ** is used for entering Intercannery receipts of bulk FCGJ from each specific processing or storage facility. Enter the PS of bulk FCOJ received from each of the Reporting Facilities listed; each current Reporting Facility’s abbreviation is listed so that data is entered in a specific cell. Do NOT change headings or create your own. If you have a transaction with an unlisted facility, please contact FDOC Staff for instructions. The worksheet ‘Facility Abbrev’ provides translations of the abbreviations.

- a. Report as ‘Bulk Received from a Reporting Facility’ the transfer of product from your facility to, or from, an outside storage facility in Florida (also a Reporting Facility). When losses and gains associated with such transfers are realized, those volumes will be reported to FDOC as part of “Net Gains or Losses due to processing, handling, and storage” for the week.
- b. Intercannery/Interfacility Transfers (ICT) differentials are maintained and tracked separately for the purposes of isolating these amounts from other calculations of ‘movement’. From the perspective of the Florida citrus industry, an ICT of FCGJ from one from one Reporting Facility to another is equivalent to moving FCOJ from one tankfarm to another within a single facility --- there should be no net change in total Membership GOH once the transaction has been completed. Recognized gains or losses during ICT should be reported as part of FCOJ ‘Net Loss/Gain in Production, Handling & Storage’ on Line 22.

In the short term, ICT differentials may often be generated due to timing issues in shipping and receiving bulk goods. Data submitted to FDOC for any one reporting week may not capture all ICT shipments and receipts that actually occurred over more than one Week Ending reporting date. One facility may ship product in one reporting week, while the receipt of that product is accounted for in a following reporting

week by the receiving facility. FDOC will track net ICT, and identify unbalanced transfers, throughout the season.

Do NOT report the transfer of products between your own company storage facilities if they do not separately report data to the FDOC. Those inventories are part of the total goods on hand you report every week, and these internal transfers do not require FDOC tracking. Recognized gains or losses during such transfers should be reported as part of FCOJ 'Net Loss/Gain in Production, Handling & Storage' on Line 22.

Line 36 – 'Total Bulk Received' – Calculation sum of Lines 32-35

Line 37 – As with bulk FCOJ received from another facility, enter the amount, in PS, of Cased Goods of FCOJ received from a Reporting Facility in the area adjacent to Line 37.

FCGJ BULK PS -- USAGE - Input Form FCGJ & FCTJ provides data entry points for several forms and categories of bulk FCGJ usage. The primary descriptions of FCGJ usages are also termed 'Bulk FCGJ Disappearance'.

Line 38 – 'Used in CGJ' - Bulk FCGJ PS Used in Chilled Grapefruit Juices [CGJ] (Packaged and Bulk) – Enter the PS of FCGJ used by the reporting facility in the production of Chilled Juice products. Do not report any values other than what is known to have occurred within your facilities or under your control (the point of this value is to account for part of your FCGJ 'disappearance'). A 'flag' may prompt you to check the data entry point on the SSJ Input Form for equivalence to this value.

This value should be equal to the value shown on the SSJ Input Form, Line 33.

Line 39– 'Bulk Exported' – This value is referenced from data entry further down the Input Form (within the "E-M-U" data entries). This value will reflect the PS of bulk FCGJ used for export. This includes bulk FCGJ shipped to Canada.

Line 40 – 'Used in Beverage Bases and Diluted Drinks'-- Enter the bulk PS of FCGJ used by the reporting facility in the production of beverage bases, or in the production of diluted (less than 100% juice) drinks and blends.

Line 41 – 'Used in Canned Recon' – Enter the bulk PS of FCGJ used by the reporting facility in the production of reconstituted, and canned, products.

Line 42 – 'Sold to a Non- Reporting Facility or Customer' – Enter the bulk PS of inventory sold/delivered to a third party (non-reporting) in or out of the State of Florida. This value should include bulk products sold under special purchase plans such as Military contracts, and USDA purchase plans. **Do Not** include exports ; these are accounted for separately.

Line 43 – DELETED – NO LONGER USED

Line 44 – 'TOLL PACK to Non-Reporting Facility/Owner' - (Reported during the Week Shipped)— Enter the PS of bulk FCOJ used by the Reporting Facility in the production of product processed for a third party (Non-Reporting). For FDOC reporting purposes, product is reported as 'Toll Pack' during the week that the product is actually delivered, whether delivered during the week of production or not. "Co-packed" products delivered to another reporting facility are reported on **Line 45**.

Line 45 – 'Bulk Delivered to a Reporting Facility' (Includes Co-Pack amounts delivered to Reporting Facilities). The total of 'Bulk DELIVERED to other Reporting Facilities appears in the Line 45 summation cell. Receipt data is entered into the adjacent section (to the right) of the **Input Form**. Enter the data as described above for Line 36 (Total Bulk Received).

a. Do NOT record as bulk disappearance or usage the transfer of product between your facilities, or from your facility to an outside storage facility (non-Reporting facility), if you maintain ownership of the product shipped. This is an 'interfacility transfer', as described for Line 37. You have not changed

your inventory and that type of change in warehousing should not be reported. When losses and gains associated with such transfers are realized, those volumes will be reported to FDOC as part of “Net Gains or Losses due to processing, handling, and storage” for the week.

- b. A list of current Reporting Facilities is included with these documents, and provided through updates from FDOC, to assist in the proper recording of ‘intercannery/interfacility’ transfers (between reporting facilities only)

Line 46 – ‘Total Bulk Usage’ - Calculation sums Lines 38 – 45.

Line 47 – ‘Total Bulk Inventory Reduction/Usage’ – Calculation that sums Line 46, and other bulk deliveries of bulk FCGJ, e.g., E-M-U shipments.

This calculated value is compared on **Input Form FCGJ & FCGJ** to the value on Line 31. Any difference other than zero will generate a flag alerting data entry personnel that the data does not match; a further audit of data entries should be made to determine the source of the discrepancies and clear this flag. ‘Round-off’ differences will occasionally produce a value of +/- 1 that can be ignored.

Line 48 – In the area adjacent (to the right) to Line 48, enter the amount, in PS, of any cased goods delivered to another Reporting Facility.

FCGJ EXPORT-MILITARY-USDA [E-M-U] SHIPMENTS – **Input Form FCGJ** provides data entry points for with specific deliveries for Exports, Military Purchases, and USDA purchases

Line 49 – Enter the amount of packaged FCGJ products Exported (including Canada)

Line 50 – This value is added to Line 51 and referenced above on Line 39 above for part of the ‘disappearance’ calculations. Enter the PS of bulk white FCGJ used for export. This includes bulk white FCGJ shipped to Canada.

Line 51 – This value is added to Line 50 and referenced above on Line 39 above for part of the ‘disappearance’ calculations. Enter the PS of bulk red/pink FCGJ used for export. This includes bulk red/pink FCGJ shipped to Canada.

Line 52 – Enter the PS amount of packaged FCGJ products sold as Military Purchase

Line 53 – Enter the PS amount of bulk FCGJ sold as Military Purchase

Line 54 – Enter the PS amount of packaged FCGJ product sold as USDA Purchase

Line 55 – Enter the PS amount of bulk FCGJ products sold as USDA Purchase

Line 56 – Calculation that sums the PS associated with all EMU sales

FDOC INPUT FORM FCGJ & FCTJ
TANGERINE FIELD BOX DATA and
FROZEN CONCENTRATED TANGERINE JUICE
(Part of Combined Form FCGJ & FCTJ)

The FCTJ portion of **Input Form FCGJ & FCTJ** is to be filed weekly, when fruit is being processed, when FCTJ is being generated by fruit processing, and during those weeks when fruit is not being processed but in which FCTJ products are being processed for packaging and bulk activities. The FCTJ portion of **Input Form FCGJ & FCTJ** is designed to provide data that may be compiled and published by FDOC as Weekly Reports to the FDOC Membership and other interested parties.

As with all data Forms, accuracy in data reporting, and auditing of data inputs, is extremely important. The electronic format of **Input Form FCGJ & FCTJ** incorporates multiple auditing evaluations and warning ‘flags’ that compare data for accuracy and reasonableness. Specific calculations and audits are described below. **ALL DATA ON THIS WORKSHEET MUST BE ENTERED AS POSITIVE VALUES.**

Data Input Area FCTJ - Specific Data Entry Instructions

FCTJ CURRENT WEEK PRODUCTION PACK & BOXES -- On the FCTJ portion of **Input Form FCGJ & FCTJ**, much less data input is required than for other product. Only data associated with fruit defined as “tangerine” and activities associated with the production of FCTJ are to be recorded here. Do not include other mandarin-type fruit in this area of data entry. Distinctions between processing tangerines to produce FCTJ, and processing of tangerine fruit simultaneously with round oranges are noted in the definitions.

Line 60- Enter the number of boxes of tangerines acquired for the week and used in the production of “tangerine” products (varieties must meet the standards of identity).

Line 61- Enter the weighted average price for the boxes reported on Line 60. The ‘weighted average price’ per box should be calculated as the sum of dollars required to acquire the total number of boxes, divided by the total boxes of tangerine acquired and used strictly in the production of FCTJ.

Line 62 -- Enter total PS of FCTJ that have been packed or stored in ‘Bulk’-type containers ((pails, totes, tankfarms tanks); FCTJ is reported in PS only. Only bulk FCTJ is reported.

Line 63- Enter the total PS of FCTJ ‘reprocessed’.

Line 64 -“Net PS from Fruit” -- calculated by subtracting “Reprocessed PS” from “Bulk PS” (Produced). ‘Net PS from Fruit’ represent FCTJ from fruit processed for the week. The value is later used in the calculations of ‘Yield’ as PS per box of fruit. Known PS values may be directly entered, but the calculation of Bulk PS – Reprocessed PS must = Net PS from Fruit.

Line 65 – Calculates the ‘Yield per Box’ of fruit. The ‘FCTJ Yield per Box’ is calculated from the Total Boxes of fruit used in the production of FCTJ, and the Net [FCTJ] PS from Fruit; if the calculated value falls outside of expected ranges, a flag will be generated. FDOC expects facilities to audit data entry forms for flags and to address the questionable data. Reasonable FCTJ yield values range between 2.9 and 8.3 PS per box.

Line 66 - Enter the PS amount of FCTJ reprocessed/blended with FCOJ. This amount should also have been part of the ‘reprocessed’ FCOJ entered on **Input Form FCOJ**. This value will display on **Input Form FCOJ**, Line 28.

Line 67 – A total of ‘Bulk RECEIVED from Reporting Facilities’ will be shown on Line 67 when the adjacent section (to the right) of the FCTJ portion of **Input Form FCGJ & FCTJ** is used for entering

Intercannery/interfacility receipts of bulk FCTJ from each specific Reporting Facility. Enter the amount in PS received from each of the Members listed, or enter the name and volume received from a supplying Member if their name is not listed.

Line 68 – ‘Bulk Delivered to a Reporting Facility (Includes Toll PackedCo-Packed products) of ‘Bulk DELIVERED to Reporting Facilities’ will be shown on Line 68 when the adjacent section (to the right) of the FCTJ portion of **Input Form FCGJ & FCTJ** is used for entering Intercannery/interfacility receipts of bulk FCTJ from each specific facility. Enter the data as described above for Line 67.

Line 69 – Enter the PS of FCTJ received from a Non-Reporting Facility

Line 70 – Enter both the CW and PW GOH value for PS of FCTJ

**FDOC INPUT FORM SSJ
SINGLE STRENGTH JUICES (SSJ)**

Input Form SSJ is to be filed weekly with FDOC both when 1) SSJ is being generated by fruit processing, and 2) during those weeks in which SSJ packaged and bulk products are being produced from stored bulk SSJ and from concentrates. **Input Form SSJ** is designed to provide FDOC with data associated with the weekly totals of Goods-On-Hand (Inventory) including packaged goods and bulk product, and to record all intercaninery transfers of SSJ, by category. **Input Form SSJ** is also used to report the portion of boxes of fruit utilized in the production of single strength products (only), and to calculate the average yield in Pounds Solids (PS) per box. As with all data Forms, accuracy in data reporting is extremely important.

All amounts are to be reported in Pounds Solids (PS); when data is maintained in Pounds Solids (PS), then calculations for ‘gallons’ are based upon PS/1.029 for ‘standard’ SSOJ gallons, and as PS/0.865 for ‘standard’ SSGJ gallons.

Net PS from Fruit is calculated as the total 'pack' PS of Packaged Goods, plus the amount of ‘Bulk’ PS produced, minus the PS derived from reconstituted concentrate, minus the PS of reprocessed (from storage) bulk SSJ. An alternative calculation may be used when Net PSs from Fruit is a known value -- total 'pack' PS of Packaged Goods, plus PS of Bulk SSJ produced, minus the known Net PS from Fruit is equal to ‘reprocessed’ PS (as a total – each facility must proportion known reconstitution PS from reconstituted concentrate, and the amount of PS represented by ‘reprocessed’ bulk SSJ from storage. Yields are calculated by dividing the PS from Fruit by the Total Boxes of fruit used.

A separate data entry point is provided for reporting the PS of frozen concentrate produced from the concentration (evaporation) of single strength juice products originating from pre-existing SSJ inventories. Single strength juices evaporated into concentrates are to be included on **Input Form FB/FCOJ (or FCGJ/FCTJ)** as part of the 'reprocessed' PS of concentrate. SSJ evaporated into concentrates are not reported as part of the ‘reprocessing’ PS of SSJ, but only as part of the ‘reprocessed’ FCOJ reported.

When there is no fruit processed for the week, there can be no ‘Net PS from Fruit’ for the week. When there is no fruit processed for the week, the total of ‘packed’ goods (packaged and bulk) must be accounted for in the total of ‘reprocessed’ goods for the week (from concentrate, and from SSJ bulk inventory). There may also be Net Losses or Gains (NLG) in PS during processing activities or handling activities (including transportation); a data point is provided for reporting NLG separately. Net losses or gains are part of the inventory reporting, and the audits of these calculations include losses or gains values.

ALL DATA ON THIS WORKSHEET MUST BE ENTERED AS POSITIVE VALUES, EXCEPT FOR LINES 8 (SSOJ) & 37 (SSGJ) –‘NET LOSSES/GAINS’!!!

SINGLE STRENGTH ORANGE JUICE

Line 1 – Enter the number of boxes of fruit used (only) in the production of SSOJ for the week. This value will be summed with the reported boxes used in the production of FCOJ and compared to the total boxes reported on Input Form FB/FCOJ. Check these sums for equivalence!

Production ‘Pack for Week’

Line 2 – Enter the total amount in PS, of all packaged SSOJ goods for the week.

Line 3 – Enter the total PS of ‘bulk’ SSOJ goods packed for the week

Line 4 – Enter the PS of FCOJ reprocessed as SSJ for the week

Line 5- Enter the PS of bulk SSOJ reprocessed for the week

Line 6- Enter (or calculate) the ‘Net PS from Fruit’ for the week. The sum of Packaged and Bulk production, minus the two reprocessed values must equal the Net PS from Fruit Reported.

Line 7 – Calculation of ‘Yield’ in PS per Box of fruit

Line 8 – Enter the PS of SSOJ ‘Net Gain or Loss in Production Handling & Storage’ for the week. This value includes any known losses occurring during the transportation of SSJ between Reporting Facilities, or between a facility’s different locations of stored product, or values necessary to account for inventory changes that may be currently unexplained. Significant losses or gains, or consistent unexplained inventory differences are issues that need to be evaluated by management to determine cause(s). Report Net Losses as negative values; Net Losses are the only negative values allowed to be reported on any of these input forms.

Line 9 – Enter the PS of pre-existing SSOJ evaporated into FCOJ. This value will appear on **Input Form FB/FCOJ**, Line 24 as a reminder when you are reporting reprocessed FCOJ. These PS **ARE** to be included as part of the FCOJ ‘reprocessed’ value entered on **Input Form FB/FCOJ** (this activity results in an increase in the FCOJ inventory). This value will also be used in the bulk SSOJ GOH audit calculation. **DO NOT** include this value as part of the ‘Reprocessed’ PS values reported on Lines 4&5 of Form SSJ! **BUT**, be sure to account for this reduction of SSOJ inventory in the Current Week GOH value reported.

‘Goods on Hand’ (GOH)

Line 10 – Enter the Current Week (CW) ‘Packaged’ Goods on Hand for SSOJ, and in the cell to the right, enter the Previous Week’s (PW) GOH value. The PW data will contribute to the audit calculations to be performed.

Line 11 - Enter the Current Week (CW) ‘Bulk’ Goods on Hand for SSOJ, and in the cell to the right, enter the Previous Week’s (PW) GOH value. The PW data will contribute to the audit calculations to be performed.

Line 12 – Calculation that sums the packaged and bulk values for SSOJ, for CW and PW.

Line 13 – **Input Form SSJ** will calculate the ‘expected’ change in bulk inventory (Line 13) by summing the PS of PW GOH, CW production and all receipts of bulk products, and subtracting reprocessing PS and CW bulk GOH. This calculation generates a weekly ‘Calc. Bulk Inventory Differential’ which reflects the change in inventory value due to processing, production packing, and receipts. This value will be later compared to the sum of all forms of bulk SSOJ usage. Equivalence of these values provides an audit for verifying accurate reporting of the CW bulk Goods on Hand.

‘Receipts of SSOJ’

Line 14 - A total of ‘Bulk SSOJ RECEIVED from Reporting Facilities’ will be shown on Line 14 when the adjacent section (to the right) of the **Input Form SSJ** is used for entering Intercannery/interfacility receipts of bulk SSOJ from each specific Reporting Facility. Enter the PS received from each facility listed, **DO NOT** attempt to create a name – if the facility is not listed, please contact FDOC for instructions. Any ‘equivalency’ conversions between gallons and PS are to be on a ‘standardized’ gallon basis, where the SSOJ standardized gallon is based on $PS/1.029 = \text{‘standardized gallons’}$.

Transfers of products between Facilities are called “Intercannery/Interfacility Transfers” (ICT). Intercannery Transfer transactions are tracked separately for the purposes of isolating these PS from other calculations of compiled industry ‘movement’. From the perspective of the citrus industry and FDOC tracking, an ICT of SSOJ from one Reporting Facility to another is equivalent to moving SSOJ from one

tank in a tankfarm to another within a single facility --- there should be no net change in total industry GOH once the transaction has been completed.

In the short term, ICT differentials may often be generated due to timing issues in shipping and receiving bulk goods. Data submitted to FDOC for anyone reporting week may not capture all ICT shipments and receipts that are recorded in a later Reporting Week. One facility may record shipping product in one reporting week, and the receipt of that product is accounted for in a following reporting week by the receiving Reporting Facility. FDOC will track ICT differentials throughout the season and use this data to identify unbalanced transfers.

Line 15 – enter the PS of bulk SSOJ received that was produced from non-domestic fruit sources. This category is also meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This category is also used to capture non-domestic SSOJ held in the US and transported into Florida, where the fruit source for the product is non-domestic fruit. This Line is also where you are to report receipts of ‘blended’ SSOJ products where no domestic fruit product sources are declared as part of the blend but would include blends of any combination of declared non-domestic fruit origin products.

Line 16- Receipts of Domestic (Fruit) Product’ – enter the PS of bulk SSOJ received which was produced from domestic fruit sources other than Florida fruit (this may include U.S. state and U.S. protectorate sources). This category is meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This Line is also where you are to report receipts of ‘blended’ SSOJ products where a domestic fruit source product is declared as part of the blend. Once a non-Florida (fruit source) product (domestic or non-domestic) product is reported as received in Florida, it is only reported as a domestic/non-domestic receipt the one time; once included in the Florida industry inventory, the product becomes ‘Florida-based’ inventory and the fruit source distinction is no longer relevant to these reporting instructions. Only the facility that first takes physical possession within Florida (or ownership if the received product is transferred to a third party [non-reporting] storage facility under the Reporting Facility’s control) will report the amount as a receipt of a domestic/non-domestic product. If, for instance, one Reporting Member moves any bulk SSOJ product (e.g., Brazilian or All-Florida SSOJ) within Florida to another Florida facility, it is reported as ‘Bulk Delivered to a Reporting Facility (Line 20 below); it is not again to be reported/categorized as a ‘domestic/non-domestic receipt/delivery’.

Line 17 -‘Receipts of FL-based Product from Non-Reporting Facility’ – enter the PS of product already based in FL that has been received from a Non-Reporting (Florida-based) Facility. ‘Non-Reporting Facility’ is any third-party possessing product in Florida, not currently reporting data to FDOC. The FDOC rules attempt to capture data from most Florida parties or facilities handling citrus products, but there some facilities that are exempt, or otherwise not currently reporting to FDOC, and there may be the occasional receipt from such facilities.

‘Foreign Imports’, and ‘Domestic receipt of a non-FL product’ -- this terminology was used previously in reporting receipts into Florida facilities, and distinction was made between ‘dutiable’ and ‘nondutiable’ or ‘zero rate duty’ SSOJ products. Those distinctions are no longer utilized within these reporting instructions for domestic and non-domestic product receipts.

‘Deliveries of SSOJ’

Line 19 – NO longer used!

Line 20 –‘Bulk Delivered to a Reporting Facility’ (Includes Toll or Co-Pack for Third Parties). Enter the PS delivered to another Reporting Facility. These transfers are reported in the adjacent area (to the right)

for ICT of bulk product between Reporting Facilities (Intercannery/interfacility – ICT). Enter the data as described above for Line 14. The sum of ICT will appear on Line 20.

- a. Do NOT record as bulk disappearance or usage the transfer of product from your facility to, or from, an outside storage facility (that is not a Reporting Facility), if you maintain ownership of the product shipped. You have not changed your inventory or ownership, and that type of change in warehousing should not be reported.
- b. A list of current Reporting Facilities is included with this Manual to assist in the proper recording of ‘intercannery’ transfers (between Reporting Facilities only).

Line 21 – ‘Delivered/Sold to a Non-Reporting Facility or Third Party’– Enter the PS of bulk SSOJ (other than exports) delivered/sold to a Non-Reporting Facility. This data will be used in auditing calculations for Goods on Hand. This includes domestic sales only ; export shipments/sales are reported on Lines 25 & 26.

Line 22 – Calculation summing total deliveries of SSOJ from inventory, as ‘Total Bulk INVENTORY Reduction.’ This calculated value is compared on **Input Form SSJ** to the value on Line 13, ‘Calc. Bulk Inventory Differential’. Any differences between Line 13 and Line 22 will generate a flag alerting data entry personnel that the data does not match; a further audit of data entries should be made to determine the source of the discrepancies.

Line 23-- A total of ‘RECEIVED PS in Case Goods, from Reporting Facilities appears in the Line 23 summation cell. Receipt data is entered into the adjacent section (to the right) of the **Input Form SSJ** as receipts from each specific Reporting Facility. Enter the PS of cased goods received from each of the specific facilities listed; if the facility is not listed, contact FDOC for instructions; PLEASE do not attempt to enter the name in the ‘blank’ available cells. FDOC uses each cell for a specific facility, even if not currently identified.

Line 24-- A total of ‘DELIVERED PS in Case Goods, to Reporting Facilities’ appears in the Line 24 summation cell. Delivery data is entered into the adjacent section of the Input Form SSJ as deliveries to each specific facility. Enter the PS of cased goods delivered to each of the facilities listed; if the facility is not listed, contact FDOC for instructions; PLEASE do not attempt to enter the name in the ‘blank’ available cells. FDOC uses each cell for a specific facility, even if not currently identified.

Line 25 – Enter the PS of packaged SSOJ that were exported for the week; this includes Canada.

Line 26 – Enter the PS of bulk SSOJ that were exported for the week; this includes Canada.

SINGLE STRENGTH GRAPEFRUIT JUICE

Line 30 – Enter the number of boxes of fruit used (only) in the production of SSGJ for the week. This value will be summed with the reported boxes used in the production of FCGJ and compared to the total boxes reported on Input Form FCGJ & FCTJ. Check these sums for equivalence!

Production ‘Pack for Week’

Line 31 – Enter the total volume, in PS, of all packaged SSGJ goods for the week.

Line 32 – Enter the total PS of ‘bulk’ SSGJ goods packed for the week

Line 33 – Enter the PS of FCGJ reprocessed into SSJ for the week

Line 34- Enter the bulk SSGJ PS reprocessed for the week

Line 35- Enter (or calculate) the ‘Net PS from Fruit’ for the week. The sum of Packaged and Bulk production, minus the two reprocessed values must equal the Net PS from Fruit Reported

Line 36 – Calculation of ‘Yield’ in PS per Box of fruit

Line 37 – Enter the PS of SSOJ ‘Net Gain or Loss in Production Handling & Storage’ for the week. This value includes any known losses occurring during the transportation of SSJ between Reporting Facilities,

or between a facility's different locations of stored product, or values necessary to account for inventory changes that may be currently unexplained. Significant losses or gains, or consistent unexplained inventory differences are issues that need to be evaluated by management to determine cause(s). Report Net Losses as negative values; Net Losses are the only negative values allowed to be reported on any of these input forms.

Line 38 – Enter the PS of pre-existing SSGJ evaporated into FCGJ. Concentrated juices processed directly from fruit are reported on **Input Form FCGJ & F CTJ**. This value will appear on **Input Form FCGJ & FCTJ**, Line 20, as a reminder when you are reporting reprocessed FCGJ. These PS **ARE** to be included as part of the FCGJ 'reprocessed' value entered on **Input Form FCGJ/FCTJ** (this activity results in an increase in the FCGJ inventory). This value will also be used in the bulk SSGJ GOH audit calculation. **DO NOT** include this value as part of the values reported on Line 34 of Form SSJ! **BUT**, be sure to account for this reduction of SSGJ inventory in the Current Week GOH value reported.

'Goods on Hand' (GOH)

Line 39 – Enter the Current Week (CW) 'Packaged' Goods on Hand for SSGJ, and in the cell to the right, enter the Previous Week's (PW) GOH value. The PW data will contribute to the audit calculations to be performed.

Line 40 - Enter the Current Week (CW) 'Bulk' Goods on Hand for SSGJ, and in the cell to the right, enter the Previous Week's (PW) GOH value. The PW data will contribute to the audit calculations to be performed.

Line 41 – Calculation that sums the packaged and bulk values for SSGJ, CW and PW.

Line 42 – **Input Form SSJ** will calculate the 'expected' change in bulk inventory (Line 42) by summing PW GOH, CW production, and all receipts of bulk products, and subtracting reprocessing volumes and CW bulk GOH. This calculation generates a weekly 'Calc. Bulk Inventory Differential' which reflects the change in inventory value due to processing, production packing, and receipts. This value will be later compared to the sum of all forms of bulk SSGJ usage. Equivalence of these values provides an audit for verifying accurate reporting of the CW bulk Goods on Hand.

'Receipts of SSGJ'

Line 43 - A total of 'Bulk SSGJ RECEIVED from Reporting Facilities' will be shown on Line 43 when the adjacent section (to the right) of the **Input Form SSJ** is used for entering Intercannery/interfacility receipts of bulk SSGJ from each specific Reporting Facility. Enter the PS received from each facility listed, **DO NOT** attempt to create a name – if the facility is not listed, please contact FDOC for instructions. Any 'equivalency' conversions between gallons and PS are to be on a 'standardized' gallon basis, where the SSGJ standardized gallon is based on $PS/0.865 = \text{'standardized gallons'}$.

Transfers of products between Facilities are called "Intercannery/Interfacility Transfers" (ICT).

Intercannery Transfer transactions are tracked separately for the purposes of isolating these PS from other calculations of compiled industry 'movement'. From the perspective of the citrus industry and FDOC tracking, an ICT of SSGJ from one Reporting Facility to another is equivalent to moving SSGJ from one tank in a tankfarm to another within a single facility --- there should be no net change in total industry GOH once the transaction has been completed.

In the short term, ICT differentials may often be generated due to timing issues in shipping and receiving bulk goods. Data submitted to FDOC for anyone reporting week may not capture all ICT shipments and receipts that are recorded in a later Reporting Week. One facility may record shipping product in one reporting week, and the receipt of that product is accounted for in a following reporting week by the

receiving Reporting Facility. FDOC will track ICT differentials throughout the season and use this data to identify unbalanced transfers.

Line 44 – enter the PS of bulk SSGJ received that was produced from non-domestic fruit sources. This category is also meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This category is also used to capture non-domestic SSGJ held in the US and transported into Florida, where the fruit source for the product is non-domestic fruit. This Line is also where you are to report receipts of ‘blended’ SSGJ products where no domestic fruit product sources are declared as part of the blend but would include blends of any combination of declared non-domestic fruit origin products.

Line 45 – Receipts of Domestic (Fruit) Product’ – enter the PS of bulk SSGJ received which was produced from domestic fruit sources other than Florida fruit (this may include U.S. state and U.S. protectorate sources). This category is meant to provide a distinction between U.S. sources and ‘foreign’ sources (Caribbean Basin, South American, Central American, etc.). This Line is also where you are to report receipts of ‘blended’ SSGJ products where a domestic fruit source product is declared as part of the blend.

Once a non-Florida (fruit source) product (domestic or non-domestic) product is reported as received in Florida, it is only reported as a domestic/non-domestic receipt the one time; once included in the Florida industry inventory, the product becomes ‘Florida-based’ inventory and the fruit source distinction is no longer relevant to these reporting instructions. Only the facility that first takes physical possession within Florida (or ownership if the received product is transferred to a third party [non-reporting] storage facility under the Reporting Facility’s control) will report the amount as a receipt of a domestic/non-domestic product. If, for instance, one Reporting Member moves any bulk SSOJ product (e.g., Caribbean or All-Florida SSGJ) within Florida to another Florida facility, it is reported as ‘Bulk Delivered to a Reporting Facility (Line 49 below); it is not again to be reported/categorized as a ‘domestic/non-domestic receipt/delivery’.

Line 46–‘Receipts of FL-based Product from Non-Reporting Facility’ – enter the PS of product already based in FL that has been received from a Non-Reporting (Florida-based) Facility. ‘Non-Reporting Facility’ is any third-party possessing product in Florida, not currently reporting data to FDOC. The FDOC rules attempt to capture data from most Florida parties or facilities handling citrus products, but there some facilities that are exempt, or otherwise not currently reporting to FDOC, and there may be the occasional receipt from such facilities.

‘Foreign Imports’, and ‘Domestic receipt of a non-FL product’ -- this terminology was used previously in reporting receipts into Florida facilities, and distinction was made between ‘dutiabale’ and ‘nondutiabale’ or ‘zero rate duty’ SSGJ products. Those distinctions are no longer utilized within these reporting instructions for domestic and non-domestic product receipts.

Line 47 – Calculation summing Lines 43-46, as ‘Total Bulk Received’
‘Deliveries of SSGJ’

Line 48 – NO longer used!

Line 49 – Bulk Delivered to a Reporting Facility’ (Includes Toll or Co-Pack for Third Parties). Enter the PS delivered to another Reporting Facility. These transfers are reported in the adjacent area (to the right) for ICT of bulk product between Reporting Facilities (Intercannery/interfacility – ICT). Enter the data as described above for Line 43. The sum of ICT will appear on Line 49.

- a. Do NOT record as bulk disappearance or usage the transfer of product from your facility to, or from, an outside storage facility (that is not a Reporting Facility), if you maintain ownership of

the product shipped. You have not changed your inventory or ownership, and that type of change in warehousing should not be reported.

- b. A list of current Reporting Facilities is included with this Manual to assist in the proper recording of 'intercannery' transfers (between Reporting Facilities only).

Line 50 – 'Delivered/Sold to a Non-Reporting Facility or Third Party'– Enter the PS of bulk SSGJ (other than exports) delivered/sold to a Non-Reporting Facility. This data will be used in auditing calculations for Goods on Hand. This includes domestic sales only ; export shipments/sales are reported on Lines 51, 52, & 53.

Line 51-- Enter the PS of packaged SSGJ that were exported for the week; this includes Canada.

Line 52-- Enter the PS of bulk white SSGJ that were exported for the week; this includes Canada.

Line 53 -- Enter the PS of bulk red/pink SSGJ that were exported for the week; this includes Canada.

Line 54- Calculation summing total deliveries of SSGJ from inventory, as 'Total Bulk INVENTORY Reduction'. This calculated value is compared on **Input Form SSJ** to the value on Line 46, 'Calc. Bulk Inventory Differential'. Any differences between Line 46 and Line 55 will generate a flag alerting data entry personnel that the data does not match; a further audit of data entries should be made to determine the source of the discrepancies.

Line 55-- A total of 'RECEIVED PS in Case Goods, to Members' appears in the Line 55 summation cell. Receipt data is entered into the adjacent section (to the right) of the **Input Form SSJ** as receipts from each specific Reporting Facility. Enter the PS of cased goods received from each of the specific facilities listed; if the facility is not listed, contact FDOC for instructions; PLEASE do not attempt to enter the name in the 'blank' available cells. FDOC uses each cell for a specific facility, even if not currently identified.

Line 56- A total of 'DELIVERED PS in Case Goods, to Members' appears in the Line 56 summation cell. Delivery data is entered into the adjacent section (to the right) of the Input Form SSJ as deliveries to each specific facility. Enter the PS of cased goods delivered to each of the facilities listed; if the facility is not listed, contact FDOC for instructions; PLEASE do not attempt to enter the name in the 'blank' available cells. FDOC uses each cell for a specific facility, even if not currently identified.

DEALER'S STATEMENT FOR IMPORTING CITRUS PRODUCTS

Pursuant to 20-69.002

DATE _____ Citrus Processing Reg. Number _____ Statement Number _____

<u>Import Product Identification Document and Number</u>	
USDA Winter Haven Letter # _____	USDA Submittal # _____

Type of citrus products being imported _____

Number and type of containers:

_____	_____	_____
Number of Containers	Container Type(s)	Lot #

Identifying marks and/or labels _____

Total net contents (gallons) _____ Total net contents (solids) _____ Degree Brix _____

This product was produced in _____ (City of fruit origin) _____ (State or Country of fruit origin)

by _____ (Name of processor) _____ (Name of supplier or storage facility)

and will be reprocessed and/or stored in the undersigned dealer's plant located at _____, Florida.

I hereby certify that the citrus product listed above:

- 1. Is free of additives of any kind as defined by 601.10(7), Florida Statutes.
- 2. Meets all requirements of Chapter 20-69, F.A.C.

Company _____ (Name of licensed citrus fruit dealer) Address _____ (City, State)

Signature _____ (Duly authorized representative of above dealer) Title _____

STATEMENT OF TRADE SECRET

20-100.004, F.A.C.

Pursuant to 20-3.007

I have read the definition of a trade secret in s. 812.081(1)(c), Florida Statutes, and consider the information or data contained in this submission to be a trade secret for my company, _____ (the "Company") as defined in s. 812.081(1)(c), Florida Statutes.

The following is a description of the scientific, technical, or commercial information (including financial information) being submitted to the Florida Department of Citrus, that the Company hereby designates as a trade secret:

The information or data contained in this record is secret, of value, is used by the Company, and provides the Company an advantage or provides an opportunity for the Company to obtain an advantage over those who do not know or use this information or data, as is required under s. 812.081(1)(c), Florida Statutes.

The Company has taken measures to prevent the information or data contained in this record from becoming available to persons other than those who have been selected to have access for limited purposes, and the Company intends to continue to take such measures.

The submission or specific portion of this submission claimed to be a trade secret is not publicly available elsewhere.

Signature: _____ Title: _____

Company Address: _____

Return to:
Florida Department of Citrus, Legal Department
P O Box 9010
Bartow, FL 33831-9010

Or to awiggins@citrus.myflorida.com